

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Minutes – November 21, 2013**

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: 1500 Bollinger Canyon Road
Administrative Building-Boardroom
San Ramon, CA 94583

Board Members Present: Directors Dakin, Kerr, Price, Stamey and Umont.

Staff Present: Fire Chief Meyer, Financial Consultant Campo, District Counsel Ross, Fire Marshal Kiefer, Interim Assistant Chief Duggan, Technology Systems Manager Call, Union Representatives Atkin and Blackshear, District Clerk Brooks.

1. Call to Order

President Stamey called the meeting to order at 7:05 p.m.

2. Pledge of Allegiance

President Stamey led the Pledge of Allegiance.

3. Determination of Quorum and Confirmation of Agenda

There was a quorum.

4. Public Comment

None.

5. Consent Calendar

Director Dakin moved approval of Consent Calendar items 5.1-5.4 (1-5). Director Price seconded the motion. Motion carried.

6. Special Announcements/Presentations/General Business

- 6.1 Recognition of Cardiac Arrest Survivor Mark Sessler
- 6.2 Recognition of Bystander/CPR Laura Garland (Cardiac Arrest Savior)
- 6.3 Recognition of Bystander Traci Coulson (Cardiac Arrest Savior)
- 6.4 Recognition of HeartSafe Committee Volunteer of the Year

Chief Meyer invited EMS Coordinator Swartzell to introduce this item and provide the incident background introducing the crews and those involved in the

incident. Pam Dobson and Joe Farrell of the Heart Safe Committee presented Mr. Sessler with survivor gifts and the crews also received certificates and pins. The Board congratulated the crews and cardiac arrest saviors for all of their efforts.

EMS Coordinator Swartzell then presented Pam Dobson with the HeartSafe Committee Volunteer of the Year Award. Ms. Dobson thanked the Board and staff for receiving this award.

7. Old Business

- 7.1 Adoption of Ordinance No. 29 adopting by reference the 2012 edition of the International Fire Code with amendments.

Fire Marshal Kiefer stated that the first reading of Ordinance 29 occurred in October and has now come before the Board for possible adoption. Motion by Director Price to Adopt Ordinance No. 29. Director Kerr seconded the motion. Motion carried by roll call vote, with Director Dakin voting no.

- 7.2 Approval of payment in the amount of \$623,109 to Leader Industries for three Type III Modular Ambulances.

Interim Assistant Chief Duggan provided the background of this item. Chief Meyer stated that the first ambulance will be in service in mid December then the other two every two weeks after that. Motion by Director Price to approve the payment in the amount of \$623,109 to Leader Industries for three Type III Modular Ambulances. Director Dakin seconded the motion. Motion carried.

8. New Business

- 8.1 Consideration of Claim for Property Damage of Sheila Hofstetter (Re: agenda item 12.1).

Fire Chief Meyer provided the background of this claim suggesting to the Board that it be rejected by the Board and be forwarded to our insurance group for action. Motion by Director Dakin to reject this claim. Director Kerr seconded the motion. Motion carried.

- 8.2 Public Hearing and possible adoption of Ordinance No. 30 establishing fees for First Responder Assessment Without Transport Services and Modifying Ambulance Transport Fees.

Fire Chief Meyer provided a power point presentation regarding this item stating that the District wants to be fair and in line with what some of our neighbors are doing. Financial Consultant Campo discussed our property tax revenues related to this item. Chief Meyer discussed some of the graphs provided and stated that the new fees should generate approximately \$200,000 in cost recovery. Discussion followed by the Board. Resident Don Reid spoke stating that he would like to see the fees

initiated. Motion by Director Price to adopt Ordinance 30. Motion seconded by Director Kerr. Motion carried by roll call vote, with Director Umont voting no.

- 8.3 Discussion and possible approval of Resolution No. 2013-10 modifying referenced code section numbers contained in the Administrative Citation Fine Schedule.

Fire Marshal Kiefer spoke to this item stating that there are editorial revisions and that some of the items have been renamed in the Administrative Citation Fine Schedule. Motion by Director Price to adopt Resolution No. 2013-10. Director Kerr seconded the motion. Motion carried with Director Dakin voting no.

- 8.4 Discussion and possible approval of Resolution No. 2013-11 and 2013-12 fixing the Employer's Healthcare Contribution under the Public Employer's Medical and Hospital Care Act.

Financial Consultant Campo provided the background of this item stating the effective date would be January 1, 2014. Motion by Director Dakin to adopt Resolution No. 2013-11, seconded by Director Price. Motion carried. Motion by Director Kerr to adopt Resolution No. 2013-12, seconded by Director Price. Motion carried.

- 8.5 Discussion and possible approval of Resolution No., 2013-13 regarding 2013 Refunding of 2003 Certificates of Participations.

Financing Consultant Campo stated that this is a companion Resolution to the one listed on the Financing Corporation agenda. Motion by Director Kerr to adopt Resolution No. 2013-13, seconded by Director Dakin. Motion carried.

9. Correspondence

The Board stated that all the letters in the packet this month were very positive.

10. Monthly Activity Reports

10.1 Operations – Interim Assistant Chief Duggan

Interim Chief Duggan discussed response times, and one structure fire this past month.

10.2 Support Services – Interim Assistant Chief Duggan

Interim Chief Duggan and Technology Systems Manager Call discussed the Atrus AED Link Software list in the monthly report.

10.3 Fire Prevention – Fire Marshal Kiefer

Fire Marshal Kiefer highlighted the Hug-a-Firefighter Program and the recent Coloring Contest; as well as the UASI grant stating that it would be translated into two other languages.

10.4 Administrative Services – Financial Consultant Campo

Financial Consultant Campo showed a power point presentation regarding the District reserves, and that he and staff recently met with the Auditor/Controller regarding the District property taxes.

10.5 Fire Chief – Fire Chief Meyer

Fire Chief Meyer discussed the recent funeral of a Livermore/Pleasanton firefighter and thanked our employees for helping out on the day of the funeral; and also that a GIS employee has been selected and should be on board in two to three weeks. Chief Meyer also updated the Board on recent Engineer promotions that will be highlighted at the December Board meeting and also that he attended a retirement event for San Ramon Police Chief Scott Holder.

11. Good of the Order

Board President Stamey stated that he attended a recent Redevelopment Oversight Board meeting with the Town of Danville and updated the Board on the discussion that two pieces of property at the north end of Danville that will be part of the downtown Beautification project.

12. Closed Session

- 12.1 Possible exposure to litigation (three matters) [Pursuant to Government Code §54956.9(d)(2)]. Facts and circumstances that might result in litigation need not be disclosed.
- 12.2 Personnel Matter: District Employee Consideration of Administrative Leave Compensation; Determination of Base Level [Pursuant to Government Code §54957]
- 12.3 Existing litigation [Pursuant to Government Code §54956.9(d)(1)]:
 - 1). City of Brentwood, et al v. Robert Campbell, in his Official Capacity of Auditor Controller of Contra Costa County, et al, Contra Costa Superior Court Case No. N11-1029.
 - 2). “Contra Costa County Deputy Sheriffs Association v. Contra Costa County Employees’ Retirement Association, Contra Costa County Superior Court Case No. MSN12-1870.”


13. **Return to Open Session**

Regular session ended: 9:37 p.m.
Closed session began: 9:51 p.m.
Closed session ended: 10:24 p.m.
Regular session reconvened: 10:24 p.m.

14. **Report Upon Return from Closed Session (if applicable)**

15. **Adjournment**

The meeting adjourned at 10:30 p.m.

Prepared by: 
Susan F. Brooks
District Clerk

Approved by: 
Matthew J. Stamey
Board President