

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Board of Directors Regular Board Meeting

Wednesday, April 23, 2014 – 7:00 p.m.

*Gordon Dakin, Director ~ H. Jay Kerr, Director ~ Jennifer Price, Director
Matthew J. Stamey, Director ~ Glenn Umont, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion

Meeting location: **S.R.V.F.P.D. Administrative Offices - Boardroom**
1500 Bollinger Canyon Road, San Ramon, CA 94583

AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
4. **PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

5. **CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the salaries, payroll taxes and retirement contributions for the month of March, 2014 in the amount of \$2,943,308.64.
- 5.2 Approve the demand register for the period March 17, 2014 through April 12, 2014, in the amount of \$3,264,439.22.
- 5.3 Approve the minutes from the March 26, 2014 regular Board meeting, including District Counsel’s closed session report.
- 5.4 Approval of payment in the amount of \$163,496.00 to OPEB for Third Quarter FY 2013/2014.
- 5.5 Approval to Declare Ambulances #700 and #703 as Surplus Property.

- 5.6 **Personnel Actions:**

1. Approve staff’s recommendation to promote Firefighter/PM Todd Thomas from Step 5, to Captain, Step 2 effective April 1, 2014.
2. **Confirmation of Employment:** Martin Koran, Controller
Approve staff’s recommendation to hire Martin Koran at Step 3, effective May 1, 2014, subject to a 12-month probationary period.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

- 6.1 Badge Pinning Ceremony – Captain Todd Thomas.

at this time in the meeting, the Board will take a short recess

7. OLD BUSINESS

- 7.1 Open Public Hearing as set forth in the annual exterior hazard abatement notices mailed on April 1, 2014 stipulating April 23, 2014 at 7:00 p.m. as the date, time and place as provided for the purpose of receiving public comment to show cause why exterior hazard abatement orders should not be enforced.

8. NEW BUSINESS

- 8.1 Discussion and possible approval of Resolution No. 2014-03 increasing the First Responder Assessment without transport fee and the ambulance transport fees, and charges contained within Ordinance No. 30.
- 8.2 Discussion and possible approval of Resolution No. 2014-04 increasing fees and charges for various services contained within Ordinance No. 28.
- 8.3 Discussion and possible approval for the purchase of two (2) Assistant Chief Command Vehicles.
- 8.4 Discussion and possible approval of Consulting Services Agreement with Raymond Riordan.
- 8.5 Discussion and possible approval of Memorandum of Understanding between City of San Ramon and the San Ramon Valley Fire Protection District for Emergency Management Services.
- 8.6 Update from April 4, 2014 Finance Committee Meeting

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS FOR MARCH, 2014

- 10.1 Operations/Training Division/Special Operations-Interim Assistant Chief Phares
Standards of Cover Policy Compliance Report.
- 10.2 Support Services-Interim Assistant Chief Phares
Support Services Report of monthly activities.
- 10.3 Fire Prevention – Fire Marshal Kiefer
Fire Prevention Report of monthly activities.
- 10.4 Administrative Services – Financial Consultant Ken Campo
a). Monthly Finance Activities/Reports
b). Monthly Human Resources Activities/Reports
- 10.5 Fire Chief – Fire Chief Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

12. CLOSED SESSION

- 12.1 Possible exposure to litigation (two matters).
[Pursuant to Government Code §54956.9(d)(2)]. Facts and circumstances that might result in litigation need not be disclosed.
- 12.2 Status of labor negotiations between the District and the San Ramon Valley Firefighters Association under the provisions [Authorized under Government Code §54957.6 and 54954.5(e)].
- 12.3 Conference with Real Property Negotiator
Negotiator: Chief Meyer
Property Location: 1193 Danville Blvd., Alamo, CA 94507
(APN 198-132-017-7) [Authorized under Government Code §54956.8 and 54954.5(e)].
- 12.4 Existing litigation [Pursuant to Government Code §54956.9(d)(1)]:
1). City of Brentwood, et al v. Robert Campbell, in his official capacity of Auditor Controller of Contra Costa County, et al, Contra Costa Superior Court Case No. N11-1029.
2). “Contra Costa County Deputy Sheriffs Association v. Contra Costa County Employees’ Retirement Association, Contra Costa County Superior Court Case No. MSN12-1870.”

13. RETURN TO OPEN SESSION

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

15. ADJOURNMENT TO THE NEXT REGULAR BOARD OF DIRECTORS MEETING SCHEDULED FOR WEDNESDAY, MAY 28, 2014 AT 7:00 P.M. IN THE BOARDROOM.

Prepared by:



Susan F. Brooks, District Clerk

Agenda posted on April 17, 2014 at the District’s Administration Building and the San Ramon Valley Fire Protection District’s website at www.firedepartment.org

The San Ramon Valley Fire Protection District (“District”), in complying with the Americans with Disabilities Act (“ADA”), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact District Clerk Sue Brooks at (925) 838-6661.