

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Minutes – November 19, 2014**

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: 1500 Bollinger Canyon Road
Administrative Building-Boardroom
San Ramon, CA 94583

Board Members Present: Directors Dakin, Kerr, Price, Stamey and Umont.

Staff Present: Fire Chief Meyer, Financial Consultant Campo, District Counsel Ross, Fire Marshal Kiefer, Deputy Chief Phares, Deputy Chief Krause, Controller Koran, Technology Systems Manager Call, District Clerk Brooks.

1. Call to Order

President Umont called the meeting to order at 7:05 p.m.

2. Pledge of Allegiance

President Umont led the Pledge of Allegiance.

3. Determination of Quorum and Confirmation of Agenda

There was a quorum and no changes to the agenda.

4. Public Comment

Don Reid, a Danville resident thanked Directors Price and Umont for their service on the Board.

Roxanne Lindsay, a former board member also thanked Directors Price and Umont for their service on the Board also.

5. Consent Calendar

Director Stamey moved approval of Consent Calendar items 5.1-5.4 (1-4). Director Price seconded the motion. Motion carried.

6. Special Announcements/Presentations/General Business

6.1 Recognition of Outgoing Board Members Jennifer Price and Glenn Umont.

Director Stamey and Chief Meyer, thanked both Directors Price and Umont for their leadership and service on the Board and presented them with a gift from the District. Representatives from Assemblywoman Buchanan's office as well as Supervisor Candace

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Anderson's office presented Directors Price and Umont with Certificates of Appreciation for their service.

6.2 Badge Pinning Ceremony - Captain Chris Harder

Chief Meyer introduced Captain Harder, and provided his background. Captain Harder introduced his family having his wife pin on his badge. Captain Harder thanked his co-workers, staff and the Board for all of their support.

At this time in the meeting, the Board took a short recess.

7. **Old Business**

None.

8. **New Business**

- 8.1 Open Public Hearing to Introduce and Conduct the First Reading of Proposed Ordinance No. 31 an Ordinance of the San Ramon Valley Fire Protection District Repealing Ordinance No. 20 and Setting Forth Purchasing and Contracting procedures and authorities.

Fire Marshal Kiefer provided the background on this item noting some of the changes that were based on state law. Motion by Director Dakin to open the public hearing, introduce and conduct the first reading in title only of Ordinance 31, Director Kerr seconded the motion. Motion carried by roll call vote. Motion by Director Dakin to schedule a public hearing and second reading of this Ordinance for the December 17, 2014 Board meeting. Director Stamey seconded the motion. Motion carried by roll call vote.

- 8.2 Discussion and possible approval of a Use Tax Sharing Agreement with the City of San Ramon.

Financial Consultant Campo provided the background of this item and explained that this would be a 50/50 split of funds between the District and the City, and that reporting takes place quarterly.

Motion by Director Dakin, seconded by Director Kerr to approve the Use Tax Sharing Agreement with the City of San Ramon. Motion carried.

- 8.3 Discussion and possible approval of Resolution No. 2014-14 Authorizing the Initiation of Proceedings to Refinance Outstanding 2006 Certificates of Participation and to Finance Additional Fire Station Improvements.

Financial Consultant Campo provided the background of this item stating that the Finance Committee recommended that it be brought before the full board as they discussed it at their meeting earlier in November. Representatives from Brandis Tallman were also present to answer any questions the Board might have.

Motion by Director Kerr, seconded by Director Dakin to approve Resolution No. 2014-14. Motion carried by roll call vote.

9. Correspondence

No comment.

10. Monthly Activity Reports

10.1 Operations – Deputy Chief Phares

Deputy Chief Phares highlighted the earthquake disaster assessment exercise that was recently completed and also answered questions of Director Stamey regarding mutual aid.

10.2 EMS/Logistics – Deputy Chief Krause

Deputy Chief Krause highlighted that it has been a busy EMS month and discussed his monthly report in each area of his responsibility.

10.3 Fire Prevention – Fire Marshal Kiefer

Fire Marshal Kiefer highlighted the recent coloring contest highlighting Fire Prevention Month, and also stated that some of her staff had been appointed to the International Code Council.

10.4 Administrative Services – Financial Consultant Campo

Financial Consultant Campo highlighted that there was an 8% growth in property taxes, and that CCCERA rates for 15/16 will decrease. Controller Koran provided a power point presentation regarding the various District funds.

10.5 Fire Chief – Fire Chief Meyer

Chief Meyer stated that he attended the annual retiree holiday luncheon, discussed the current District Clerk, Human Resources Manager recruitment, and also discussed the upcoming ambulance RFP which will have a big impact on all agencies involved.

11. Good of the Order

None.

12. Closed Session

- 12.1 Possible exposure to litigation (one matter).
[Pursuant to Government Code §54956.9(d)(2)]. Facts and circumstances that might result in litigation need not be disclosed.

12.2 Personnel Action: Review of District Counsel, pursuant to Government Code Section 54957.


13. **Return to Open Session**

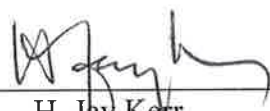
Regular session ended: 9:00 p.m.
Closed session began: 9:15 p.m.
Closed session ended: 9:25 p.m.
Regular session reconvened: 9:30 p.m.

14. **Report Upon Return from Closed Session (if applicable)**

15. **Adjournment**

The meeting adjourned at 9:30 a.m., in memory of the 10 year anniversary of the Second Battle of Fallujah fought in November of 2004.

Prepared by: 
Susan F. Brooks
District Clerk

Approved by: 
H. Jay Kerr
Board Vice-President