

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Board of Directors Regular Board Meeting

Monday, June 30, 2014 – 7:00 p.m.

*Gordon Dakin, Director ~ H. Jay Kerr, Director ~ Jennifer Price, Director
Matthew J. Stamey, Director ~ Glenn Umont, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion

**Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

- 5. CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the salaries, payroll taxes and retirement contributions for the month of May, 2014 in the amount of \$3,057,235.79.
- 5.2 Approve the demand register for the period May 19, 2014 through June 20, 2014, in the amount of \$2,149,710.83.
- 5.3 Approve the minutes from the May 28, 2014 regular Board meeting, including District Counsel’s closed session report, and the June 5, 2014 Board Budget Workshop.
- 5.4 Approval of payment in the amount of \$74,910.00 to the Fire Agencies Insurance Risk Authority (FAIRA) for property and liability insurance for FY 2014-2015.
- 5.5 Approval of payment to Contra Costa County Auditor Controller for LAFCO dues for F/Y 2014-15 in the amount of \$28,555.33.
- 5.6 Approval of painting contract with C & J Painting for exterior painting of Station 30 in the amount not to exceed \$26,900.00.
- 5.7 Approval of payment of Excess Workers Compensation Insurance for 2014-15.

5.8 **Personnel Action:**

1. Approve staff's recommendation to award a merit salary increase to Dispatcher Herron to Step 5, effective July 6, 2014.
2. Approve staff's recommendation to award a merit salary increase to Captain Falkenstrom to Step 5, effective May 28, 2014.

6. **SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

- 6.1 Presentation of District Deployment Plan.

7. **OLD BUSINESS**

- 7.1 Open Public Hearing as set forth in the annual exterior hazard abatement program for the purpose of receiving public comment to show cause why exterior hazard abatement orders should not be enforced.
- 7.2 Update regarding Hemme Property, APN-198-132-017, 1193 Danville Blvd., Alamo, CA.

8. **NEW BUSINESS**

- 8.1 Discussion and possible approval of Amendment to Tax Sharing Agreement with the City of San Ramon and the San Ramon Valley Fire Protection District.
- 8.2 Consideration and possible approval of agreement between the District and the San Ramon Valley Firefighters Association (relating to Closed Session Item 12.2).
- 8.3 Consideration and possible approval of non-represented District employees' rules, regulations, and compensation (relating to Closed Session Item 12.3).
- 8.4 Discussion and possible approval of three year software maintenance contract with FirstOnScene.
- 8.5 Discussion and possible approval of entering into a contract with Shields, Harper and Co., for replacement of the Fuel Management System not to exceed \$65,000.00.
- 8.6 Discussion and possible approval in change of title of Assistant Chief position to Deputy Chief position.
- 8.7 Discussion of and possible adoption of 2014-15 Annual Operating Budget and Capital Improvement Program (CIP) and Fund Balance/Reserve Policy and adoption of Resolution No. 2014-09.

9. **CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

10. **MONTHLY ACTIVITY REPORTS FOR MAY, 2014**

- 10.1 Operations/Training Division/Special Operations-Interim Asst. Chief Phares Standards of Cover Policy Compliance Report.

- 10.2 Support Services-Interim Assistant Chief Phares
Support Services Report of monthly activities.
- 10.3 Fire Prevention – Fire Marshal Kiefer
Fire Prevention Report of monthly activities.
- 10.4 Administrative Services – Financial Consultant Ken Campo
 - a). Monthly Finance Activities/Reports
 - b). Monthly Human Resources Activities/Reports
- 10.5 Fire Chief – Fire Chief Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

12. CLOSED SESSION

- 12.1 Possible exposure to litigation (two matters).
[Pursuant to Government Code §54956.9(d)(2)]. Facts and circumstances that might result in litigation need not be disclosed.
- 12.2 Conference with Labor Negotiators Discussion of negotiations and agreement between the District and the San Ramon Valley Firefighters Association [Authorized under Government Code §54957.6 and 54954.5(f)].
- 12.3 Conference with Labor Negotiators: Discussion of non-represented District employees rules, regulations, and compensation [Authorized under Government Code §54954.5(f)].
- 12.4 Existing litigation [Pursuant to Government Code §54956.9(d)(1)]:
 - 1). “Contra Costa County Deputy Sheriffs Association v. Contra Costa County Employees’ Retirement Association, Contra Costa County Superior Court Case No. MSN12-1870.”
- 12.5 Conference with District Counsel – Potential Litigation Workers
Compensation Claim No. SRV1200028, dated 10/28/11, Michael Thometz vs. San Ramon Valley Fire Protection District [Authorized under Government Code § 54956.9(d) (2)].
- 12.6 Conference with District Counsel – Potential Litigation Workers
Compensation Claim No. SRV1400020, dated 10/26/13 Jim Colon vs. San Ramon Valley Fire Protection District [Authorized under Government Code §54956.9(d) (2)].
- 12.7 Conference with District Counsel – Potential Litigation Workers
Compensation Claim No. SRV1100022, dated 9/18/10 Anthony Simi vs. San Ramon Valley Fire Protection District [Authorized under Government Code §54956.9(d)(2)].
- 12.8 Public Employment: Dispatcher Position [Authorized under Government Code §54954.5(e) and 54957]

13. RETURN TO OPEN SESSION

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

15. ADJOURNMENT TO THE NEXT REGULARLY SCHEDULED BOARD MEETING ON MONDAY AUGUST 18, 2014, AT 7:00 P.M. IN THE BOARDROOM.

****PLEASE NOTE THE REGULAR JULY BOARD MEETING HAS BEEN CANCELLED****

Prepared by:



Susan F. Brooks, District Clerk

Agenda posted on June 25, 2014 at the District's Administration Building and the San Ramon Valley Fire Protection District's website at www.firedepartment.org

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact District Clerk Sue Brooks at (925) 838-6661.