

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Board of Directors Regular Board Meeting and Teleconference

Members of the San Ramon Valley Fire Protection District Board of Directors who cannot attend this meeting in person will participate in the regular board meeting through teleconferencing pursuant to Government Code Section 54953

Tuesday, January 27, 2015– 7:00 p.m.

*Chris Campbell, Director ~ Gordon Dakin, Director ~ H. Jay Kerr, Director ~
Donald Parker, Director ~ Matthew J. Stamey, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion

Telephonic participation by Director Parker. Location: 1637 E Mel Drive Palm Springs, CA 92262 (925) 389-6600 (cell)

**Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583**

AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
4. **PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a "Request to Speak" form and submit it to the District Clerk.

5. **CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the salaries, payroll taxes and retirement contributions for the month of December, 2014 in the amount of \$3,458,743.19.
- 5.2 Approve the demand register for the period December 6, 2014 through January 18, 2015, in the amount of \$1,633,290.41.

- 5.3 Approve Board and Financing Corporation minutes from the December 17, 2014 meetings, including District Counsel's closed session report.
- 5.4 Approval of payment in the amount of \$35,935.96 for Workers' Compensation Insurance Self Insurance Assessment for Fiscal Year 2014-15.
- 5.5 Receive District Quarterly Investment Report October 1, 2014 to December 31, 2014, by Ken Campo.
- 5.6 Approval of payment to the Contra Costa County Election Division, in the amount of \$86,855.77, for the November 4, 2014 Gubernatorial General Election.
- 5.7 Authorization to enter into a contract with Extra Team for the replacement of server hardware, in the amount of \$126,886.27.
- 5.8 Personnel Actions:
 1. Approve staff's recommendation to award a merit salary increase to Dispatcher Calcagno, to Step Two; effective February 25, 2015.
 2. Approve staff's recommendation to award a merit salary increase to Deputy Chief Phares to Step Five; effective February 1, 2015.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

- 6.1 Badge Pinning Ceremony for EMS/Captain Michaelson.
- 6.2 Badge Pinning Ceremony for Deputy Chiefs Krause and Phares.
- 6.3 Proclamation Recognizing February, 2015 as American Heart Month

7. OLD BUSINESS

None

8. NEW BUSINESS

- 8.1 Presentation of 2014 District Comprehensive Annual Finance Report (CAFR) by independent auditors, Vavrinek, Trine, Day & Company.
- 8.2 Announcement of Standing Committee Assignments by Board President Kerr.
- 8.3 Selection of Date for annual Board Budget Workshop, suggested dates: Tuesday, June 2nd, Wednesday, June 3rd or Thursday, June 4th.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS FOR DECEMBER, 2014

- 10.1 Operations Division-Deputy Chief Phares
Standards of Cover Policy Compliance Report.
- 10.2 EMS/Logistics – Deputy Chief Krause
EMS/Logistics Report of monthly activities.
- 10.3 Fire Prevention – Fire Marshal Kiefer
Fire Prevention Report of monthly activities.

- 10.4 Administrative Services – Financial Consultant Ken Campo
 - a). Monthly Finance Activities/Reports
 - b). Monthly Human Resources Activities/Reports
- 10.5 Fire Chief – Fire Chief Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

12. CLOSED SESSION

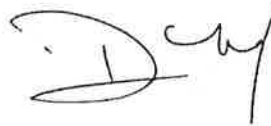
- 12.1 Possible exposure to litigation (one matter) pursuant to Government Code §54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed.
- 12.2 Personnel Action: Review of District Counsel, pursuant to Government Code §54957.

13. RETURN TO OPEN SESSION

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

15. ADJOURNMENT TO THE NEXT REGULARLY SCHEDULED BOARD MEETING ON WEDNESDAY, FEBRUARY 25, 2015 AT 7:00 P.M. IN THE BOARDROOM.

Prepared by:



Donna Maxwell, District Clerk

Agenda posted on January 22, 2015 at the District's Administration Building and the San Ramon Valley Fire Protection District's website at www.firedepartment.org

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District Clerk at (925) 838-6661.