

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
AGENDA

Board of Directors Regular Board Meeting

Members of the San Ramon Valley Fire Protection District Board of Directors who cannot attend this meeting in person will participate in the regular board meeting through teleconferencing pursuant to Government Code Section 54953

December 16, 2015 – 3:00 p.m.

*Chris Campbell, Director ~ Gordon Dakin, Director ~ H. Jay Kerr, Director ~
Donald Parker, Director ~ Matthew J. Stamey, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

**Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a "Request to Speak" form and submit it to the District Clerk.

5. CONSENT CALENDAR

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the salaries, payroll taxes and retirement contributions for the month of November 2015, in the amount of \$3,937,388.00.
- 5.2 Approve the demand register for the period of November 6, 2015 through December 4, 2015, in the amount of \$1,092,039.92.
- 5.3 Approve the Board minutes from the November 19, 2015, Regular Board meeting.
- 5.4 Authorize payment to the State of California for the Workers' Compensation Insurance Self-Insurance Assessment for Fiscal Year 2015-16, in the amount of \$31,201.00.

5.5 Conduct the second reading of “Ordinance Number 30 amended, an ordinance of the San Ramon Valley Fire Protection District establishing a First Responder Assessment Without Transport Fee, Modifying Ambulance Transport Fees and Repealing Existing Ambulance Transport Fees Contained Within Ordinance No. 28” to permit cost reimbursement for Emergency Medical Services provided for Mutual Aid and Automatic Aid Responses and adopt by majority vote. Adoption would enhance the cost reimbursement for EMS services the District is already providing.

5.6 Personnel Actions:

1. Approve staff’s recommendation to award a merit salary increase to Firefighter/Paramedic Michael Armario-Lyons, to Step 5; effective January 1, 2016.
2. Approve staff’s recommendation to award a merit salary increase to Firefighter/Paramedic Ryan Bock-Willmes, to Step 5; effective January 1, 2016.
3. Approve staff’s recommendation to award a merit salary increase to Firefighter/Paramedic Christopher Conley, to Step 5; effective January 1, 2016.
4. Approve staff’s recommendation to award a merit salary increase to Firefighter/Paramedic Anthony Romero, to Step 5; effective January 1, 2016.
5. Approve staff’s recommendation to award a merit salary increase to Firefighter/Paramedic, Christopher Stevenson to Step 5; effective January 1, 2016.
6. Approve staff’s recommendation to award a merit salary increase to Captain/Paramedic Christopher Parsons, to Step 5; effective January 1, 2016.
7. Approve staff’s recommendation to award a merit salary increase to Battalion Chief James Selover, to Step 2; effective January 1, 2016.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

6.1 Recognition of 2015 Firefighter of the Year, Brian Morales and 2015 Employee of the Year, Rick Nogueira.

7. OLD BUSINESS

7.1 New Fire Station No. 32 – Award of Contract to Pacific Mountain Contractors of California, Inc.

7.2 Fire Prevention – Permit Fee Preliminary Study.

7.3 Monthly update on Communications Center Consolidation Project.

8. NEW BUSINESS

8.1 Nominations for Board President and Vice President for 2016.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS FOR NOVEMBER 2015

10.1 Operations Division-Deputy Chief Phares
Operations Report of monthly activities.

- 10.2 EMS/Logistics – Deputy Chief Krause
EMS/Logistics Report of monthly activities.
- 10.3 Fire Prevention – Division Chief, Fire Marshal Kiefer
Fire Prevention Report of monthly activities.
- 10.4 Administrative Services – Financial Consultant Ken Campo
 - a). Monthly Finance Activities/Reports
 - b). Monthly Human Resources Activities/Reports
- 10.5 Fire Chief – Fire Chief Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

- 11.1 Discuss January or February 2016 date for annual Board Retreat.

12. CLOSED SESSION

- 12.1 Labor Negotiations: Conference with Labor Negotiators Chief Paige Meyer, Ken Campo and Steve Harman. Employee Organization Local 3546 (two matters) [Pursuant to Government Code Section 54957.8]
- 12.2 Possible exposure to litigation (three matters) pursuant to Government Code Section 54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed.

13. RETURN TO OPEN SESSION

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

15. ADJOURNMENT TO THE NEXT BOARD MEETING SCHEDULED FOR WEDNESDAY, JANUARY 27, 2016 7:00 P.M. IN THE BOARDROOM.

Prepared by:



Donna Maxwell, District Clerk

Agenda posted on December 11, 2015 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 37, 38 and 39 and the San Ramon Valley Fire Protection District's website at www.firedepartment.org.

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District Clerk at (925) 838-6661.