

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
Board of Directors Regular Board Meeting**

**Members of the San Ramon Valley Fire Protection District Board of Directors who cannot attend this meeting in person will participate in the regular board meeting through teleconferencing pursuant to Government Code Section 54953**

**Wednesday, October 25, 2017 – 1:00 p.m.**

*Donald Parker ~ Board President  
Chris Campbell, Board Vice-President ~ H. Jay Kerr, Director  
Matthew J. Stamey, Director ~ Dominique Yancey, Director*

**~MISSION STATEMENT~**

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom  
1500 Bollinger Canyon Road, San Ramon, CA 94583**

**AGENDA**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

**5. CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the demand register for the period September 9, 2017 through October 15, 2017 in the amount of \$2,675,159.30.
- 5.2 Approve the Board minutes from the September 19, 2017 Regular Board meeting and District Counsel’s Report Upon Return from Closed Session from September 19, 2017.
- 5.3 Approve the salaries, payroll taxes and retirement contributions for the month of August 2017 in the amount of \$4,242,794.78.

- 5.4 Approve the salaries, payroll taxes and retirement contributions for the month of September 2017 in the amount of \$4,356,457.35.
- 5.5 Approval of Quarterly Investment Report for quarter ended September 30, 2017, and receive and review the California Employers' Retiree Benefit Trust account summary as of September 30, 2017.
- 5.6 Approval of additional \$2,235.50 to pay the sales tax associated with Station 32 Exercise Equipment.
- 5.7 Approval of additional funding for Human Resources professional services support, in the amount of \$17,000.
- 5.8 Approval of appointment of Susan F. Brooks as Temporary District Clerk.

5.9 **Personnel Actions:**

**Merit Increases:**

1. Approve staff's recommendation to award a merit salary increase to Salvatore Bautista (Firefighter 5), to Step 4; effective October 1, 2017.
2. Approve staff's recommendation to award a merit salary increase to Daniel Davis (Firefighter 5), to Step 4; effective October 1, 2017.
3. Approve staff's recommendation to award a merit salary increase to Aaron Drake (Firefighter 5), to Step 4; effective October 1, 2017.
4. Approve staff's recommendation to award a merit salary increase to Arturo Perez (Firefighter 5), to Step 4; effective October 1, 2017.
5. Approve staff's recommendation to award a merit salary increase to Steven Reed (Firefighter 5), to Step 4; effective October 1, 2017.
6. Approve staff's recommendation to award a merit salary increase to Joshua Scott (Firefighter 5), to Step 4; effective October 1, 2017.
7. Approve staff's recommendation to award a merit salary increase to Taylor Westernen (Firefighter 5), to Step 4; effective October 1, 2017.

**New Hires:**

8. Confirmation of Employment (Jason Alaga, Firefighter 1). Approve staff's recommendation to hire Jason Alaga at Step 1; effective October 1, 2017.
9. Confirmation of Employment (Chad Bower, Firefighter 1). Approve staff's recommendation to hire Chad Bower at Step 1; effective October 1, 2017.
10. Confirmation of Employment (Sean Carrillo, Firefighter 1). Approve staff's recommendation to hire Sean Carrillo at Step 1; effective October 1, 2017.
11. Confirmation of Employment (Joseph Corbett, Firefighter 1). Approve staff's recommendation to hire Joseph Corbett at Step 1; effective October 1, 2017.
12. Confirmation of Employment (Albert Glancy, Firefighter 1). Approve staff's recommendation to hire Albert Glancy at Step 1; effective October 1, 2017.
13. Confirmation of Employment (Garrett McIntyre, Firefighter 1). Approve staff's recommendation to hire Garrett McIntyre at Step 1; effective October 1, 2017.
14. Confirmation of Employment (Michael Price, Firefighter 1). Approve staff's recommendation to hire Michael Price at Step 1; effective October 1, 2017.
15. Confirmation of Employment (Nicholas Vleisides, part-time, temporary Non-Denominational Chaplain Program Coordinator). Approve staff's recommendation to hire Nicholas Vleisides at \$45.00 per hour; effective September 1, 2017.

**6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

- 6.1 Recognition of Engineer Mark Brauer for 30 Years of Service
- 6.2 Proclamation – Former Danville Police Chief Steve Simpkins

**7. OLD BUSINESS**

**8. NEW BUSINESS**

- 8.1 Approval to purchase Emergency Fire Dispatch software from Priority Dispatch in the amount of \$64,200.
- 8.2 Approval to purchase four sets of extrication tools consisting of one each NFPA 1936 2015 compliant Hurst S700E2 Edraulic cutter, S555E2 Edraulic spreader, battery bank charger, with two spare batteries each, from L.N. Curtis, for an amount not to exceed \$96,039.40.

**9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**


**10. MONTHLY ACTIVITY REPORTS:**

- 10.1 Operations Division-Deputy Chief, Lon Phares  
Operations Report of monthly activities.
- 10.2 EMS – Battalion Chief John Duggan  
EMS Report of monthly activities.
- 10.3 Logistics – Deputy Chief, Derek Krause  
Logistics Report of monthly activities.
- 10.4 Fire and Life Safety Division – Deputy Chief, Derek Krause  
Fire and Life Safety Report of monthly activities.
- 10.5 Communications Division – Director of Emergency  
Communications Denise Pangelinan  
Communication Report of monthly activities.
- 10.6 Human Resources Division – Human Resources Director Natalie Korthamar Wong  
Human Resources Report of monthly activities.
- 10.7 Finance Division – Financial Consultant, Ken Campo and Controller, Martin Koran  
Finance Report of monthly activities.
- 10.8 Fire Chief – Fire Chief, Paige Meyer  
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

**11. GOOD OF THE ORDER**

**12. ADJOURNMENT TO THE CLOSED SESSION MEETING AT 7:00 P.M. WEDNESDAY, OCTOBER 25, 2017 FOLLOWED BY THE NEXT REGULARLY SCHEDULED BOARD MEETING OF NOVEMBER 15, 2017 AT 1:00 P.M., IN THE BOARDROOM.**

Prepared by:



Natalie Korthamar Wong  
Human Resources Director/Deputy District Clerk

Agenda posted on October 19, 2017 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 37, 38 and 39 and the San Ramon Valley Fire Protection District's website at [www.firedepartment.org](http://www.firedepartment.org).

*The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Human Resources Director/Deputy District Clerk at (925) 838-6625*