

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS BOARD BUDGET WORKSHOP
Minutes –June 18, 2018**

Board of Directors Budget Workshop

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: 1500 Bollinger Canyon Road
Administrative Building-Boardroom
San Ramon, CA 94583

Board Members Present: Vice-President Kerr, Directors Campbell, Parker and Yancey

Board Members Absent: Board President Stamey

Staff Present: Fire Chief Meyer, Financial Consultant Campo, Deputy Chief Phares, Controller Hatfield, Director of Emergency Communications Pangelinan, Director of HR Korthamar Wong, Technology Systems Manager Call, EMS Battalion Chief Duggan, Interim Chief Selover, District Clerk Brooks.

1. CALL TO ORDER

Vice-President Kerr chaired the meeting and called the meeting to order at 10:00 a.m.

2. PLEDGE OF ALLEGIANCE

Vice-President Kerr led the Pledge of Allegiance.

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

There was a quorum and no changes were made to the agenda.

4. PUBLIC COMMENT

None.

5. BUDGET WORKSHOP

5.1 Review and discussion of proposed Annual Operating and Capital Budgets for Fiscal Year 2018/19.

Chief Meyer provided an overview of the 28/19 proposed budget stating that our District's demographics are changing, i.e., the new City Center and that we have to adapt to change.

Director Kerr stated that a Finance Committee meeting was held last week where he and Director Yancey met with staff to review the preliminary budget.

At this time in the meeting, Financial Consultant Campo thanked Controller Hatfield for her assistance in developing the budget, and then proceeded to provide an overview of the operating and capital budget for 2018/19.

Director Kerr asked about workers compensation liability and our work with the City of San Ramon on some asphalt issues, as well as Disaster Preparedness in the District.

The Board and staff took a short recess at 11:15 a.m.

Chief Meyer discussed the pending District deployment changes contained in the budget and how those changes would benefit the community.

Director Parker stated that our Thermal Imaging tools are a great resource for the District and also discussed the need for active shooter training. Task Force 4 was discussed as well as Haz Mat and Rescue Training.

Discussion followed regarding the need to transition to a form of electronic billing for ambulance transports to facilitate the cost recovery process.

Director Yancey discussed fleet maintenance and inspection schedules. Chief Meyer responded with a discussion of our joint effort with Alameda County regarding maintenance and inspections.

Director Parker asked about inspections in units above four stories. Chief Meyer responded by stating that we are in compliance and these inspections are state mandated.

Board Vice-President Kerr asked if new Media Specialist would be full time or part time. Staff responded it was full time.


Chief Meyer asked for direction from the Board regarding our connectivity issue stating that a contract with Definitive Networks will be coming before the Board at the June 27th Board meeting. The Board gave direction for staff to proceed with this item.

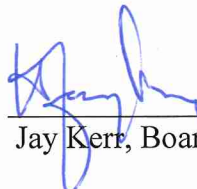
Each manager then reviewed their department budgets and answered questions when needed.

Chief Meyer thanked all of the staff for their work in assembling this budget. The Board then thanked everyone for their hard work.

6. ADJOURNMENT

The meeting was adjourned by Vice-President Kerr at 1:00 p.m.

Prepared by: 
Susan F. Brooks, District Clerk

Approved by: 
Jay Kerr, Board Vice-President