

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT**  
**Board of Directors Regular Board Meeting**

**Members of the San Ramon Valley Fire Protection District Board of Directors who cannot attend this meeting in person will participate in the regular board meeting through teleconferencing pursuant to Government Code Section 54953**

**\*\*(Please note time of this meeting)\*\***  
**Wednesday, February 28, 2018 – 7:00 p.m.**

*Matthew Stamey ~ Board President*  
*H. Jay Kerr, Board Vice-President ~ Chris Campbell, Director*  
*Don Parker, Director ~ Dominique Yancey, Director*

**~MISSION STATEMENT~**

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom**  
**1500 Bollinger Canyon Road, San Ramon, CA 94583**

**AGENDA**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

**5. CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the demand register for the period January 16, 2018, through February 16, 2018 in the amount of \$2,599,721.30.
- 5.2 Approve the Board minutes from the Regular January 24, 2018 Regular Board Meeting and District Counsel’s Report Upon Return from Closed Session from January 24, 2018.
- 5.3 Approval of salary and payroll taxes and retirement contributions for the month of January 2018 in the amount of \$4,306,633.13.

5.4 **Personnel Actions - Merit Increases:**

1. Approve staff's recommendation to award a merit salary increase to Firefighter 5, Michael Bueno, to Step 2; effective February 1, 2018.
2. Approve staff's recommendation to award a merit salary increase to Firefighter 5, Liam Clauzel, to Step 2; effective February 1, 2018.
3. Approve staff's recommendation to award a merit salary increase to Firefighter 5, Michael Duggan, to Step 2; effective February 1, 2018.
4. Approve staff's recommendation to award a merit salary increase to Firefighter 5, Casey Good, to Step 2; effective February 1, 2018.
5. Approve staff's recommendation to award a merit salary increase to Firefighter 5, Brett Herendeen, to Step 2; effective February 1, 2018.
6. Approve staff's recommendation to award a merit salary increase to Firefighter 5, Brandon Hicks, to Step 2; effective February 1, 2018.
7. Approve staff's recommendation to award a merit salary increase to Firefighter 5, Ricky Laniohan, to Step 2; effective February 1, 2018.
8. Approve staff's recommendation to award a merit salary increase to Public Safety Dispatcher 2, Megan Williams, to Step 4; effective February 13, 2018.

6. **SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

- 6.1 Special Recognition of Cardiac Save Patient.

7. **OLD BUSINESS**

- 7.1 Approval to Purchase Four (4) Pierce, Velocity, Type 1 Engines for a cost not to exceed \$665,000 plus 10% per engine, for a total not to exceed price of \$2,926,000.

8. **NEW BUSINESS**

- 8.1 Consider approving Resolution No. 2018-02, a Resolution of the Board of Directors of the San Ramon Valley Fire Protection District for the 2018 Hazard Abatement Program.

9. **CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

10. **MONTHLY ACTIVITY REPORTS:**

- 10.1 Operations Division-Deputy Chief, Lon Phares  
Operations Report of monthly activities.
- 10.2 EMS – Battalion Chief, John Duggan  
EMS Report of monthly activities.
- 10.3 Logistics – Deputy Chief, Derek Krause  
Logistics Report of monthly activities.
- 10.4 Fire and Life Safety Division – Deputy Chief, Derek Krause  
Fire and Life Safety Report of monthly activities.

- 10.5 Communications Division – Director of Emergency Communications, Denise Pangelinan  
Communication Report of monthly activities.
- 10.6 Human Resources Division – Human Resources Director, Natalie Korthamar Wong  
Human Resources Report of monthly activities.
- 10.7 Finance Division – Financial Consultant, Ken Campo  
Finance Report of monthly activities.
- 10.8 Fire Chief – Fire Chief, Paige Meyer  
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

## **11. GOOD OF THE ORDER**

- 11.1 Discussion regarding changing the date of the regular April 25, 2018 Board Meeting.

## **12. UPCOMING CALENDAR OF EVENTS**

- March 23, 2018 – 9:30 a.m. – CERT PAC Meeting
- March 28, 2018 – 1:00 p.m. – Regular Monthly Board Meeting
- April 1, 2018 - Easter
- April 18, 2018 – 10:00 a.m. – Board Retreat-San Ramon City Hall

## **13. CLOSED SESSION**

- 13.1 Possible exposure to litigation (3 matters) pursuant to Government Code Section 54956.9(d)(2).  
Facts and circumstances that might result in litigation need not be disclosed.

## **14. RETURN TO OPEN SESSION**

## **15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

## **16. ADJOURNMENT TO THE NEXT REGULARLY SCHEDULED BOARD MEETING AT 1:00 P.M. WEDNESDAY, MARCH 28, 2018 IN THE BOARDROOM.**

Prepared by:



Susan F. Brooks, District Clerk

Agenda posted on February 22, 2018 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at [www.firedepartment.org](http://www.firedepartment.org).

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District Clerk at (925) 838-6661.