

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
Board of Directors Regular Board Meeting**

**Wednesday September 18, 2019 – 2:00 p.m.**

*Dominique Yancey ~ Board President  
Don Parker, Board Vice-President ~ Ryan Crean, Director  
H. Jay Kerr, Director ~ Matthew Stamey, Director*

**~MISSION STATEMENT~**

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom  
1500 Bollinger Canyon Road, San Ramon, CA 94583**

**AGENDA**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

**5. CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the demand register for the period August 16, 2019, through September 11 2019 in the amount of \$1,961,413.46.
- 5.2 Approve the Board minutes from the August 28, 2019 Regular Board Meeting; and District Counsel’s Report Upon Return from Closed Session from August 28, 2019.
- 5.3 Approval of salary, payroll taxes and retirement contributions for the month of August 2019 in the amount of \$4,168,283.62.
- 5.4 Approval of payment to First OnScene, LLC, in the amount of \$37,500 for software maintenance.

5.6 **Personnel Actions:**  
**Step Increases:**

Approve staff recommendation to award the following step increases, effective October 1, 2019:

1. Battalion Chief Aguiar, to Battalion Chief 4, Step 5
2. Captain Joseph Bradley, to Captain 10, Step 6
3. Captain Demian Bannister, to Captain 10, Step 5
4. Firefighter Salvatore Bautista, to Firefighter 5, Step 6
5. Firefighter Daniel Davis, to Firefighter 5, Step 6
6. Firefighter Aaron Drake, to Firefighter 5, Step 6
7. Firefighter Arturo Perez, to Firefighter 5, Step 6
8. Firefighter Stephen Reed, to Firefighter 5, Step 6
9. Firefighter Joshua Scott, to Firefighter 5, Step 6
10. Firefighter Taylor Western, to Firefighter 5, Step 6
11. Firefighter Jason Alaga, to Firefighter 5, Step 4
12. Firefighter Sean Carrillo, to Firefighter 5, Step 4
13. Firefighter Joseph Corbett, to Firefighter 5, Step 4
14. Firefighter Albert Glancy, to Firefighter 5, Step 4
15. Firefighter Garrett McIntyre, to Firefighter 5, Step 4
16. Firefighter Chad Bower, to Firefighter 5, Step 3
17. Firefighter Kenneth Day, to Firefighter 5, Step 3
18. Firefighter Moyses Garcia, to Firefighter 5, Step 3

**6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

- 6.1 Introduction of New Employee: Laura Begin-EMS Coordinator/Registered Nurse.
- 6.2 Introduction of Newly Promoted Employee: Cindy Jackson-Administrative Assistant, Operations
- 6.3 Presentation by Judy Lloyd (Senator Glazer's office)

**7. OLD BUSINESS**

- 7.1 Continued Public Hearing and Proposed Adoption of Ordinance No. 35 requiring notice and cost recovery associated with monitoring work in high fire-risk areas and the deployment of safety and infrastructure protection teams by electric utility companies.

**8. NEW BUSINESS**

- 8.1 Approval of amendment to the CIP Budget (account 6120) for fiscal year 2019-2020 in the amount of \$175,000 for professional services related to the public safety administration building and training facility.

**9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

**10. MONTHLY ACTIVITY REPORTS:**

- 10.1 Operations Division-Deputy Chief Frank Drayton  
Operations Report of monthly activities.
- 10.2 EMS – Battalion Chief, John Duggan  
EMS Report of monthly activities.
- 10.3 Logistics – Deputy Chief Frank Drayton  
Logistics Report of monthly activities.
- 10.4 Fire and Life Safety Division – Deputy Chief Frank Drayton  
Fire and Life Safety Report of monthly activities.
- 10.5 Communications Division – Director of Emergency Communications, Denise Pangelinan  
Communication Report of monthly activities.
- 10.6 Human Resources Division – Human Resources Director, Natalie Korthamar Wong  
Human Resources Report of monthly activities.
- 10.7 Finance Division – Financial Consultant, Ken Campo  
Finance Report of monthly activities.
- 10.8 Fire Chief – Fire Chief, Paige Meyer  
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

**11. GOOD OF THE ORDER**

**12. UPCOMING CALENDAR OF EVENTS**

- Rock to Remember, September 28, 2019 – 6 p.m., McKays, Pleasanton
- Run for Education – Saturday and Sunday, October 12 and 13, 2019
- Columbus Day – Monday, October 14, 2019 (District Floating Holiday)
- CERT PAC Meeting – Friday, November 8, 2019, 9:30 a.m.

**13. CLOSED SESSION**

- 13.1 Possible exposure to litigation (4 matters) pursuant to Government Code Section 54956.9(d)(2).  
Facts and circumstances that might result in litigation need not be disclosed.

**14. RETURN TO OPEN SESSION**

**15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

**16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR  
WEDNESDAY OCTOBER 23, 2019 AT 1:00 P.M.**

Prepared by:



Susan F. Brooks, District Clerk

Agenda posted on September 12, 2019 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at [www.firedepartment.org](http://www.firedepartment.org).

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District Clerk at (925) 838-6661.