

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS BUDGET WORKSHOP  
Minutes –June 26, 2019**

**Board of Directors Budget Workshop**

*MISSION STATEMENT*

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Location:** 1500 Bollinger Canyon Road  
Administrative Building-Boardroom  
San Ramon, CA 94583

**Board Members Present:** Board President Yancey, Directors Crean, Kerr, Parker, Stamey

**Board Members Absent:** None

**Staff Present:** Fire Chief Meyer, Financial Consultant Campo, Deputy Chief Drayton, Battalion Chief Selover, Director of Human Resources Korthamar Wong, Technology Systems Manager Call, EMS Battalion Chief Duggan, Director of Emergency Communications Pangelinan, Controller Hatfield, District Clerk Brooks.

**1. CALL TO ORDER**

President Yancey chaired the meeting and called for order at 10:35 a.m.

**2. PLEDGE OF ALLEGIANCE**

Board President Yancey led the Pledge of Allegiance.

**3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**

There was a quorum.

**4. PUBLIC COMMENT**

None.

**5. BUDGET WORKSHOP**

5.1 Review and discussion of proposed Annual Operating and Capital Budgets for Fiscal Year 2019/20.

Chief Meyer provided an overview of the budget. Financial Consultant Campo reviewed the various funds and financial summary noting that property taxes account for the bulk of the District revenues and that salaries and benefits account for the majority of District spending. Financial Consultant Campo then went through the power-point presentation and discussed the potential Safer Grant and the District's unfunded liabilities, including workers compensation. Discussion followed as to whether the District should continue to obtain annual excess workers compensation insurance or set additional funds

aside and go completely self-insured. The Board provided direction to maintain the excess insurance, but at a higher self-retention amount commensurate with the amount of workers compensation reserve funds; and to conduct additional research and bring the matter back at a future board meeting.

Staff proceeded to review their respective division budgets and answer questions from Board.

Director Parker asked about hiring a Disaster Preparedness Manager and suggested starting off with a part-time consultant position then progress into a full time position if warranted. Director Stamey suggested coordinating with the City of San Ramon and the Town of Danville so all three organizations are on the same page. Chief Drayton has had discussions with both agencies stating that a part-time position will be looked at first.

Director Parker stated that CERT and the Citizen Core Council are doing good work in the area of disaster preparedness.

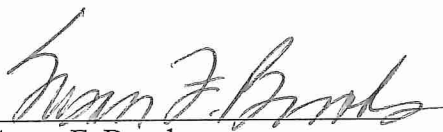
The budget workshop concluded at 12:45 p.m.

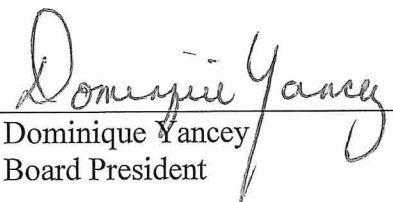
Director Parker stated staff did a good job putting this budget together, and the entire Board agreed.

Financial Consultant Campo updated the Board regarding excess workers compensation after having a phone discussion with our broker stating he can come back with quotes at a higher self-retention level that would carry a lower premium.

**ADJOURNMENT**

**6. ADJOURNMENT TO THE REGULAR BOARD MEETING OF WEDNESDAY, JUNE 26, 2019 AT 1:00 P.M., 1500 BOLLINGER CANYON ROAD, SAN RAMON.**

Prepared by:   
Susan F. Brooks  
District Clerk

Approved by:   
Dominique Yancey  
Board President