

SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting

Wednesday June 26, 2019 – 1:00 p.m.

Dominique Yancey ~ Board President
Don Parker, Board Vice-President ~ Ryan Crean, Director
H. Jay Kerr, Director ~ Matthew Stamey, Director

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

5. CONSENT CALENDAR

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the demand register for the period May 13, 2019, through June 14, 2019 in the amount of \$2,533,293,64.
- 5.2 Approve the Board minutes from the May 22, 2019 Regular Board Meeting; and District Counsel’s Report Upon Return from Closed Session from May 22, 2019.
- 5.3 Approval of salary, payroll taxes and retirement contributions for the month of May 2019 in the amount of \$4,215,818.29.
- 5.4 Approve renewal of excess workers’ compensation with Safety National Casualty Corporation and related premium payment in the amount of \$312,236.
- 5.5 Approval for purchase of 45 Physio-Control LifePak 15 4G data modems at a cost not to exceed \$32,535, not including taxes and shipping.
- 5.6 Approval to declare apparatus/vehicles E-545, 305, 306 and 370 as Surplus Property.

5.7 **Personnel Actions:**

Promotions:

Approve staff recommendation to award the following promotions, effective June 13, 2019:

1. Firefighter Ryan Bock-Willmes, to Engineer 4, Step 6

Step Increases:

Approve staff recommendation to award the following step increases, effective July 1, 2019:

1. Public Safety Dispatch Supervisor Latasha Bouzek, to Public Safety Dispatch Supervisor Step 6
2. Public Safety Dispatch Supervisor Stephen Rodwell, to Public Safety Dispatch Supervisor Step 5
3. Public Safety Dispatcher Nicolette Reid, to Public Safety Dispatcher 2 Step 4
4. Public Safety Dispatcher Zachary Schiess, to Public Safety Dispatcher 2 Step 3
5. GIS Analyst Juan Pedreno II, to GIS Analyst Step 6

New Hires:

Confirmation of Employment effective July 1, 2019. Approve staff recommendation to hire:

1. Ryan Mahoney for Media Communications and Public Education Analyst Step 1

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

- 6.1 Special Presentation by Engineer Brian Olson and Captain Demian Bannister on the iQuest Program.

7. OLD BUSINESS

- 7.1 Approval to donate surplus apparatus 548, 547, 546 and 506.
- 7.2 Authorization to contract with ENGEIO, Inc., for Underground Tank Subsurface Assessment.

8. NEW BUSINESS

- 8.1 Open Public Hearing as set forth in the annual exterior hazard abatement notices mailed on April 12, 2019, stipulating June 26, 2019 at 1:00 p.m., 1500 Bollinger Canyon Road, San Ramon, California, as the date, time and place provided for the purpose of receiving public comment to show cause why exterior hazard abatement standards are not applicable to the appellant's property.
- 8.2 Open Public Hearing to receive public comment regarding the Adoption of the 2019-2020 Annual Operating and Capital Budgets. The 2019-2020 Proposed Budget can be found on the District's website at www.firedepartment.org
- 8.3 Approval of Agreement with Jeff Katz Architecture for design and construction administration services and Reimbursement Resolution No. 2019-05– San Ramon Public Safety Building.
- 8.4 Adoption of Resolution No. 2019-04 establishing the appropriations limit for Fiscal Year 2019-2020 at \$173,829,499.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS:

- 10.1 Operations Division-Deputy Chief Frank Drayton
Operations Report of monthly activities.
- 10.2 EMS – Battalion Chief, John Duggan
EMS Report of monthly activities.
- 10.3 Logistics – Deputy Chief Frank Drayton
Logistics Report of monthly activities.
- 10.4 Fire and Life Safety Division – Deputy Chief Frank Drayton
Fire and Life Safety Report of monthly activities.
- 10.5 Communications Division – Director of Emergency Communications, Denise Pangelinan
Communication Report of monthly activities.
- 10.6 Human Resources Division – Human Resources Director, Natalie Korthamar Wong
Human Resources Report of monthly activities.
- 10.7 Finance Division – Financial Consultant, Ken Campo
Finance Report of monthly activities.
- 10.8 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

- 11.1 Discussion of potential PG & E Ordinance regarding deployment of “Safety and Infrastructure Protection Teams” within the District.

12. UPCOMING CALENDAR OF EVENTS

- Thursday, June 27, 2019 SF Giants Firefighter Appreciation Day
- Thursday, July 4, 2019 – Danville 4th of July Parade
- Sunday, July 21, 2019 – Fallen Heroes Tribute Event, San Ramon Marriott, 4 p.m.
- Wednesday, August 2, 2019 – CERT PAC Meeting – 9:00 a.m.

13. CLOSED SESSION

- 13.1 Possible exposure to litigation (5 matters) pursuant to Government Code Section 54956.9(d)(2).
Facts and circumstances that might result in litigation need not be disclosed.
- 13.2 Annual Fire Chief Evaluation and discussion of mutual goals, pursuant to Government Code Section 54957.

14. RETURN TO OPEN SESSION

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

**16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR
WEDNESDAY AUGUST 28, 2019 AT 1:00 P.M.**

****THERE WILL BE NO REGULAR JULY BOARD MEETING, AS THE BOARD WILL TAKE
A RECESS IN JULY****

Prepared by:



Susan F. Brooks, District Clerk

Agenda posted on June 20, 2019 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at www.firedepartment.org.

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District Clerk at (925) 838-6661.