

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS SPECIAL MEETING  
Minutes – July 13, 2018 Minutes**

Board of Directors Special Meeting

*MISSION STATEMENT*

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Location:** 1500 Bollinger Canyon Road  
San Ramon, CA 94583

**Board Members Present:** Board President Stamey, Directors Kerr, Parker and Yancey

**Absent:** Director Campbell

**Staff Present:** Fire Chief Meyer, Financial Consultant Campo, Deputy Chief Drayton, Controller Hatfield, District Legal Counsel Ross and District Clerk Brooks

**1. CALL TO ORDER**

Board President Stamey chaired the meeting and called for order at 10:00 a.m.

**2. PLEDGE OF ALLEGIANCE**

Chief Meyer led those present in the Pledge of Allegiance.

**3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**

There was a quorum and no changes to the agenda.

**4. PUBLIC COMMENT**

None.

**5. NEW BUSINESS**

- 5.1 Consideration of approval of contract with Garland/DBS, Inc., for replacement of roof at Station 31 in the amount not to exceed \$450,000 and to allocate an additional \$140,000 of CIP funds for the project.

Representatives from both Garland (Joe Salazar) and Platinum Roofing (Tom Blalock) were present at the meeting.

Chief Meyer explained the need for the new roof at Station 31 stating that it has been patched many times and due to the fact that our Communications Center, as well as Firefighters being housed in that facility it is urgent that a new roof be installed.

Lengthy discussion took place regarding the high cost of the project, consortium type bidding that took place, the 30-year warranty that is included and the general scope of the

project, as well as the security of the project while construction is taking place. The Board reviewed the photo of the top of the roof showing all the detail of what has to be removed and replaced during construction. Chief Meyer explained the reason for this special meeting for this item was so that once approved the project could get started due to the fact that the rainy season would be a difficult time for construction.

District Counsel Ross stated that he would like included in the contract (1) time is of the essence, (2) Hazardous Materials found will be disposed of properly; and (3) warranty regarding the scope of work to be included in the contract.

Motion by Director Yancey to approve the contract (as amended by District Counsel Ross) with Garland/DBS, Inc., for the replacement of roof at Station 31 in the amount of \$450,000 and to allocate an additional \$140,000 of CIP funds for the project. Motion seconded by Director Parker. Motion carried. Ayes: 3 – Board President Stamey, Directors Parker and Yancey, Noes: 1 – Director Kerr, Absent: 1- Director Campbell

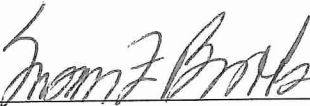
Board President Stamey thanked the Board for their attendance at the special meeting, and thanked the representatives from Platinum and Garland for their attendance.

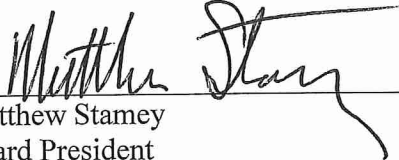
Director Yancey thanked Deputy Chief Drayton and Financial Consultant Campo for their hard work and asked that the Board receive periodic updates on the roof project at Station 31.

Chief Meyer stated that Acting Interim Chief Selover would be the lead contact for this project.

The meeting adjourned at 11:05 a.m.

**6. ADJOURNMENT TO THE NEXT REGULARLY SCHEDULED BOARD MEETING AT 1:00 P.M. WEDNESDAY, AUGUST 22, 2018 IN THE BOARDROOM.**

Prepared by:   
Susan F. Brooks  
District Clerk

Approved by:   
Matthew Stamey  
Board President