

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
Board of Directors Regular Board Meeting**

Monday, December 17, 2018 – 1:00 p.m.

*Matthew Stamey ~ Board President
H. Jay Kerr, Board Vice-President ~Ryan Crean, Director
Don Parker, Director ~ Dominique Yancey, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

**Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

- 4.1 Introduction and Oath of Office of new Board Member Crean, and Incumbents Parker and Yancey.
- 4.2 Recognition of Outgoing Board Member Chris Campbell.

At this time in the meeting, the Board will take a 15-minute break

5. PUBLIC COMMENT

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

6. CONSENT CALENDAR

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 6.1 Approve the demand register for the period November 17, 2018, through December 11, 2018 in the amount of \$1,886,672.63.
- 6.2 Approve the Board minutes from the November 28, 2018 Regular Board Meeting; and District Counsel’s Report Upon Return from Closed Session from November 28, 2018.

- 6.3 Approval of salary, payroll taxes and retirement contributions for the month of November 2018 in the amount of \$4,641,641.15.
- 6.4 Approval to Declare Ambulances 700, 701, 702, 733, 744, and 788 as surplus property.
- 6.5 Approval of payment to the State of California for the Workers' Compensation Insurance Self-Insurance Assessment for Fiscal Year 2017-1018 in an amount of \$76,072.34.

6.6 **Personnel Actions:**

Merit Increases:

- 1. Approve staff recommendation to award a merit salary increase to Firefighter 6, Thomas Terrazas, to Step 6; effective January 1, 2019.
- 2. Approve staff recommendation to award a merit salary increase to Firefighter 5, Timothy Eng, to Step 6; effective January 1, 2019.
- 3. Approve staff recommendation to award a merit salary increase to Firefighter 5, Jeffrey Griep, to Step 6; effective January 1, 2019.
- 4. Approve staff recommendation to award a merit salary increase to Firefighter 5, Ryan Pickard, to Step 6; effective January 1, 2019.
- 5. Approve staff recommendation to award a merit salary increase to Firefighter 5, Ryan Terres, to Step 6; effective January 1, 2019.
- 6. Approve staff recommendation to award a merit salary increase to Senior Office Assistant, Amanda Perceval, to Step 5; effective January 1, 2019.
- 7. Approve staff recommendation to award a merit salary increase to GIS Analyst, Juan Pedreno II, to Step 5; effective January 1, 2019.

7. OLD BUSINESS

8. NEW BUSINESS

- 8.1 Nominations for Board President and Vice-President for 2019.
- 8.2 Approval of Concrete Repairs and Preventative Maintenance Contract in an amount not to exceed \$52,580.00.
- 8.3 Approval of purchase of one (1) Pierce Velocity, Type 1 Engine in the amount of \$695,511.
- 8.4 District Counsel report on CA voting rights act petition.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS:

- 10.1 Operations Division-Deputy Chief, Lon Phares
Operations Report of monthly activities.
- 10.2 EMS – Battalion Chief, John Duggan
EMS Report of monthly activities.
- 10.3 Logistics – Interim Chief Selover
Logistics Report of monthly activities.
- 10.4 Fire and Life Safety Division – Interim Chief Selover
Fire and Life Safety Report of monthly activities.

- 10.5 Communications Division – Director of Emergency Communications, Denise Pangelinan
Communication Report of monthly activities.
- 10.6 Human Resources Division – Human Resources Director, Natalie Korthamar Wong
Human Resources Report of monthly activities.
- 10.7 Finance Division – Financial Consultant, Ken Campo
Finance Report of monthly activities.
- 10.8 Fire Chief – Fire Chief, Paige Meyer
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

12. UPCOMING CALENDAR OF EVENTS:

Monday and Tuesday, December 24 and 25, 2018 – District Christmas Holiday
Tuesday, January 1, 2019 – News Year’s Day Holiday
Friday, January 18, 2019 – 3-5:00 p.m., 2018-1 Graduation, Roundhouse, San Ramon
Monday, January 21, 2019 – Martin Luther King Holiday

13. CLOSED SESSION

- 13.1 Possible exposure to litigation (4 matters) pursuant to Government Code Section 54956.9(d)(2).
Facts and circumstances that might result in litigation need not be disclosed.

14. RETURN TO OPEN SESSION

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY, JANUARY 23, 2019 AT 1:00 P.M.

Prepared by:



Susan F. Brooks, District Clerk

Agenda posted on December 12, 2018 at the District’s Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at www.firedepartment.org.

The San Ramon Valley Fire Protection District (“District”), in complying with the Americans with Disabilities Act (“ADA”), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District Clerk at (925) 838-6661.