

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
Board of Directors Regular Board Meeting**

**Wednesday, September 19, 2018 – 1:00 p.m.**

*Matthew Stamey ~ Board President  
H. Jay Kerr, Board Vice-President ~ Chris Campbell, Director  
Don Parker, Director ~ Dominique Yancey, Director*

**~MISSION STATEMENT~**

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom  
1500 Bollinger Canyon Road, San Ramon, CA 94583**

**AGENDA**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

**5. CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the demand register for the period August 9, 2018, through September 10, 2018 in the amount of \$2,613,317.40.
- 5.2 Approve the Board minutes from the June 27, 2018 Regular Board Meeting; August 22, 2018 Regular Board meeting and District Counsel’s Report Upon Return from Closed Session, August 22, 2018.
- 5.3 Approval of salary, payroll taxes and retirement contributions for the month of August 2018 in the amount of \$4,368,430.97.
- 5.4 Confirmation of Amendment No. 3 to the employment agreement between San Ramon Valley Fire Protection District and Fire Chief Meyer.
- 5.5 Approval of Fire Station Exterior Painting Projects for Stations 33, 34, 35 and 38 in an amount not to exceed \$34,560.

5.6 **Personnel Actions:**

**New Hires**

1. Confirmation of Employment. Approve staff recommendation to hire Elizabeth Gresham for Project Assistant at \$75 per hour; effective July 1, 2018.
2. Confirmation of Employment. Approve staff recommendation to hire Darrick Figg for District Aide at \$20 per hour; effective July 6, 2018.
3. Confirmation of Employment. Approve staff recommendation to hire Joseph Minton for Project Assistant at \$64 per hour; effective August 9, 2018.

**6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

- 6.1 Proclamation – Fire Prevention Week October 7-13, 2018
- 6.2 Special Recognition of Sarah and Emily Jajeh – LEMONADE STAND FOR A CAUSE
- 6.3 Special Recognition of San Ramon Police Chief Dan Pratt

**7. OLD BUSINESS**

- 7.1 Adoption of Resolution No. 2018-11 declaring real property identified as APN-197-270-025-04 and located at 1101 Stone Valley Road in Alamo, CA (“Old Station 32”) as surplus property.
- 7.2 Board Compensation - Verbal report by Finance Committee Chair Kerr.

**8. NEW BUSINESS**

**9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

**10. MONTHLY ACTIVITY REPORTS:**

- 10.1 Operations Division-Deputy Chief, Lon Phares  
Operations Report of monthly activities.
- 10.2 EMS – Battalion Chief, John Duggan  
EMS Report of monthly activities.
- 10.3 Logistics – Interim Chief Selover  
Logistics Report of monthly activities.
- 10.4 Fire and Life Safety Division – Interim Chief Selover  
Fire and Life Safety Report of monthly activities.
- 10.5 Communications Division – Director of Emergency Communications, Denise Pangelinan  
Communication Report of monthly activities.
- 10.6 Human Resources Division – Human Resources Director, Natalie Korthamar Wong  
Human Resources Report of monthly activities.
- 10.7 Finance Division – Financial Consultant, Ken Campo  
Finance Report of monthly activities.
- 10.8 Fire Chief – Fire Chief, Paige Meyer  
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

## **11. GOOD OF THE ORDER**

- 11.1 Girls Fire Camp – Director Yancey
- 11.2 Board Attendance – Director Yancey

## **12. UPCOMING CALENDAR OF EVENTS:**

- CSDA Annual Conference, Sept. 24-27, 2018, Indian Wells, CA
- October 5, 2018 – CERT PAC Meeting, 10 a.m.
- October 8, 2018 – Columbus Day (District Floating Holiday)
- October 18, 2018 - Retiree Breakfast – Administration, 8:30 a.m.
- October 24, 2018 – Board Meeting, 1:00 p.m.
- October 25, 2018 - CCC Commissioners Meeting

## **13. CLOSED SESSION**

- 13.1 Possible exposure to litigation (4 matters) pursuant to Government Code Section 54956.9(d)(2). Facts and circumstances that might result in litigation need not be disclosed.

## **14. RETURN TO OPEN SESSION**

## **15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

## **16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY OCTOBER 24, 2018 AT 1:00 P.M.**

Prepared by:



Susan F. Brooks, District Clerk

Agenda posted on September 13, 2018 at the District's Administration Building, Fire Stations 30, 31, 32, 33, 34, 35, 36, 38, 39 and the San Ramon Valley Fire Protection Districts website at [www.firedepartment.org](http://www.firedepartment.org).

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District Clerk at (925) 838-6661.