

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Minutes – September 22, 2010**

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: 1500 Bollinger Canyon Road
Administrative Building-Boardroom
San Ramon, CA 94583

Board Members Present: President Lindsay, Directors Dickson, Linari, Price, and Stamey.

Staff Present: Chief Price, Assistant Chief Collins, Assistant Chief Hart, Fire Marshal Jamison, Finance Supervisor Sasser, Technology Systems Manager Call, District Counsel Ross, Union President Keel, and District Clerk Brooks.

1. **Call to Order**

Board President Lindsay called the meeting to order at 7:05 p.m.

2. **Pledge of Allegiance**

Board President Lindsay led the Pledge of Allegiance.

3. **Determination of Quorum and Confirmation of Agenda**

There was a quorum and no changes to the agenda.

4. **Public Comment**

None.

5. **Consent Calendar**

Director Price moved approval of Consent Calendar items 5.1-5.9 (1-5), with one change to the minutes under New Business item 8.1. Director Stamey seconded the motion. Motion carried.

6. **Special Announcements/Presentations/General Business**

6.1 Proclamation in Recognition of Fire Prevention Week October 3-9, 2010.

Board President Lindsay read some of what was included in the proclamation for Fire Prevention Week to those present and asked that the District Clerk add the full text of this proclamation into the record. Fire Marshal Jamison reviewed some of the activities that will occur during Fire Prevention week and month.

7. Old Business

- 7.1 Open Public Hearing as set forth in the annual hazard abatement notices mailed between July 14, 2010 and September 7, 2010 stipulating September 22, 2010 at 7:00 p.m. as the date, time and place as provided for the purpose of receiving public comment to show cause why exterior hazard abatement orders should not be enforced.

No one came forward.

- 7.2 Status update regarding Property Tax Audit

Finance Supervisor Sasser reviewed the results of the property tax audit for the Board stating that all of the parcels within the District on the property tax roll were properly attributed to the District and that we have received property tax revenue for all the parcels within the District. Finance Supervisor Sasser stated that we have over 50,000 parcels within our District.

- 7.3 Discussion of CCCERA Actuarial Valuation Due to Depooling.

Chief Price discussed a CCCERA meeting he attended on September 8th regarding depooling and stated that about one year ago, the CCCERA Board decided to depool and it was expected was that our rates would rise. The District's rates have declined 6.6% which is approximately \$1.2 million. Chief Price stated that we hired John Bartel as our actuarial to assist us with this issue. Chief Price stated he will update the Board as more information on the study methodology becomes available. To date we have not received any information from CCCERA regarding the September 8th meeting.

8. New Business

- 8.1 Consider adoption of Resolution No. 2010-05 which establishes with the Contra Costa County Recorders Office the assessment of property tax liens for properties abated by the District for the period after July 2, 2010.

Fire Marshal Jamison stated that there were three parcels that are not compliant with our District Hazard Abatement Standards, and that most of these parcels are for sale or vacant. Motion by Director Stamey, seconded by Director Price to adopt Resolution No. 2010-05. Motion carried by roll call vote.

- 8.2 Consider adoption of Resolution No. 2010-06 to establish the appropriations limit for Fiscal Year 2010/11.

Finance Supervisor Sasser stated that this Resolution is done annually setting the appropriations for the fiscal year. Motion by Director Price, seconded by Director Stamey to adopt Resolution No. 2010-06. Motion carried by roll call vote.

- 8.3 Discussion and possible approval of staff's recommendation on East Bay Regional Communications System Authority (ERCSEA) financing options.

Chief Price discussed this item stating that EBRCSA has been an on-going project for years, and that we are responsible for our own local radios, stressing that this is a large risky project. Chief Price then discussed the recommendation that he is suggesting for the District. Motion by Director Stamey, authorizing that the District pay its share of infrastructure costs in a lump sum of \$347,625 and not participate in the proposed bond issuance, and that payment be made upon successful bond closing and transfer of bond proceeds to EBRCSA. The motion was seconded by Director Price. Motion carried.

9. **Correspondence**

Director Dickson complimented staff on the email note received regarding our website thanking all of our technology staff for the great work that they do.

10. **Monthly Activity Reports**

10.1 Operations - Assistant Chief Collins

Assistant Chief Collins reported on the monthly compliance report.

10.2 Support Services - Assistant Chief Hart

Assistant Chief Hart stated that work on the Station 36 Annex is moving forward with final concrete being formed and the transformer in place by PG & E. Assistant Chief Hart also stated that a CEQA consultant has been retained, and that the Communications team was busy with the Curry Canyon fire and various community events these past few months.

10.3 Fire Prevention – Fire Marshal Jamison

Fire Marshal Jamison stated that she has been working to bring the first reading of the 2009 Uniform Fire Code before the Board in October, and that the Emergency Fair on September 11, 2010 was very successful and well-attended.

10.4 Administrative Services – Finance Supervisor Sasser

Finance Supervisor Sasser stated that Administrative Services was busy the past few months working on the Assessment Center for the Division Chief of Training, as well as the District audit.

10.5 Fire Chief – Fire Chief Price

Chief Price stated that all of the 9/11 events that District staff were involved in went very well. Chief Price and Assistant Chief Collins discussed the Accreditation hearings in August, in Chicago and reiterated that the help received from Novato was very instrumental

during our accreditation process. Assistant Chief Collins stated that Training Division Chief Duggan was selected to take part in an assessment in Houston in November. Board President Lindsay stated that she was very proud to be able to participate in the accreditation hearings.

Chief Price also discussed CAAS stating that he will be preparing a report to come before the board in the future.

11. Good of the Order

11.1 Discussion regarding November and December 2010 Board Meetings due to the Thanksgiving and Christmas holidays.

District Clerk Brooks polled the Board members for their availability for Wednesday, November 17 and Wednesday December 15 for monthly Board meeting dates. The Board provided their availability and District Clerk Brooks stated that the dates could be confirmed at the October 27th Board meeting.

Director Stamey briefly discussed the Finance Committee meeting held early in September regarding GASB45 which he and Director Dickson attended.

Chief Price discussed the IAFC award and the District being a finalist. Chief Price stated that we did not come in first, but did receive a \$500 check as a finalist. The Chief would like to earmark these funds to be used for future contest entry fees. The Board thought this was a good idea.

Chief Price also informed the Board that since the Veterans Hall in Danville is under construction; our Administrative offices will be a drop-off point for retired American flags until the Veterans Hall construction project is finished.

12. Closed Session

12.1 Conference with District Counsel – Potential Litigation

Possible exposure to litigation (two matters)

[Pursuant to Government Code §54956.9(b)(2) and 54954.5(c)]. Facts and circumstances that might result in litigation need not be disclosed. [Pursuant to Government Code § 54956.9(b) (3)(a)]

12.2 Conference with District Counsel - Potential Litigation Workers Compensation Claim No. SRV0900044 dated 12/20/08; Sylvia Bustos-Sancen vs. San Ramon Valley Fire Protection District [Authorized under Government Code §54956.9(b)]

12.3 Conference with District Counsel - Potential Litigation Workers Compensation Claim No. SRV0800044 dated 2/15/08; Christopher Bailey vs. San Ramon Valley Fire Protection District [Authorized under Government Code § 54956.9(b)]

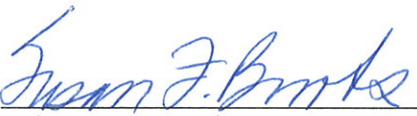
12.4 Conference with District Counsel – Potential Litigation Workers Compensation Claim No. SRV1000029 dated 11/5/07; Scott Fulwood vs. San Ramon Valley Fire Protection District [Authorized under Government Code § 54956.9(b)]

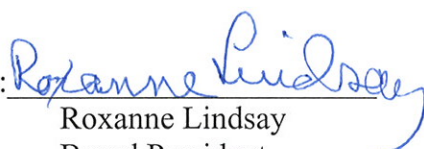
13. Return to Open Session

Regular session ended:	8:35 p.m.
Closed session began:	8:45 p.m.
Closed session ended:	9:45 p.m.
Regular session reconvened:	9:47 p.m.

14. Adjournment

The meeting adjourned at 9:50 p.m. to the next regular Board meeting scheduled for **Wednesday, October 27, 2010.**

Prepared by: 
Susan F. Brooks
District Clerk

Approved by: 
Roxanne Lindsay
Board President