

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
Minutes – January 27, 2010**

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: 1500 Bollinger Canyon Road
Administrative Building-Boardroom
San Ramon, CA 94583

Board Members Present: President Lindsay, Vice-President Price, Director Dickson, and Director Stamey.

Board Members Absent: Director Linari

Staff Present: Chief Price, Assistant Chief Collins, Assistant Chief Hart, Fire Marshal Jamison, Administrative Services Director Leete, Finance Supervisor Sasser, Technology Systems Manager Call, District Counsel Ross, EMS Coordinator Swartzell, Fire Prevention Specialist French, Battalion Chief Viera, Union President Keel, and District Clerk Brooks.

1. Call to Order

President Lindsay called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance

Board President Lindsay led the Pledge of Allegiance.

3. Determination of Quorum and Confirmation of Agenda

There was a quorum and no changes to the agenda.

4. Consent Calendar

Director Stamey moved approval of consent calendar items 5.1-5.9 (1-4). Director Price seconded the motion. Motion carried.

5. Public Comment

Pete Economos, Danville resident, thanked the Board and praised our staff for the wonderful life saving treatment they provided to his wife recently. Mr. Economos could not thank the crew, specifically Erik Falkenstrom, enough for their spectacular kindness, and professionalism. Mr. Economos stated how grateful he was that our crews took such good care of his wife.

Hugh Henderson/East Contra Costa Fire Department – Acting Fire Chief Henderson wanted to thank our staff for helping him and his assistant with questions regarding their upcoming new Board that has been formed and how to run and set up for their Board meetings.

Ross Smith, Danville resident, discussed several items on the Consent calendar and stated that he felt the District has been spending too much money in these economically challenging times.

Jan Conway, Alamo resident, asked the Board if the other residents who attended the October meeting with Directors Lindsay and Linari at the new station 32 site would also receive a copy of the letter from President Lindsay that was sent earlier this month to M/M. Wolske and Jan Conway. President Lindsay responded that yes letters would be sent to all attendees.

6. Special Announcements/Presentations/General Business

- 6.1 Recognition of Contra Costa County Medical Director Joe Barger as State EMS Authority Medical Director of the Year

Chief Price introduced Medical Director Barger and congratulated him for being named the State EMS Authority Medical Director of the Year, and presented him with a District jacket. Medical Director Barger thanked the Board and staff.

- 6.2 Recognition of Brianne Lucia and Chelsea Moss for their quick action during a fire in their home.

Chief Price provided the background of the call that involved quick action on the part of Brianne and Chelsea during a home fire. Chief Price and Board President Lindsay presented the girls involved with a District sweatshirt.

- 6.3 Recognition of 2009 Employee of the Year, Steve Call and 2009 Firefighter of the Year, Brian Morales.

Chief Price introduced Technology Services Manager Call and read to those present why he was nominated and chosen as the 2009 Employee of the Year. Technology Services Manager Call thanked Chief Price and the Board.

Chief Price then introduced the 2009 Firefighter of the Year, Brian Morales and provided his background. Engineer Morales introduced and thanked his family and also thanked the Chief and the Board.

- 6.4 Announcement of Standing Committee Assignments for 2010 by Board President Lindsay

President Lindsay read the Standing Committee assignments for 2010.

At this time in the meeting, the Board took a 10-minute recess.

7. Old Business

7.1 Presentation and Discussion of District Accreditation Status.

Chief Price discussed the Self Assessment Manual (SAM) which he distributed at the meeting to the Board members. Chief Price stated that 244 questions were included with an organizational chart of the team in the back of the manual. Chief Price stated that a great job was done by all team members in gathering this information. Director Stamey congratulated Chief Price and staff for their outstanding work on District accreditation.

8. New Business

8.1 Discussion and possible approval of Contract Extension for Audit Services with Maze & Associates.

Administrative Services Director Leete discussed this item. Director Stamey moved approval of the contract extension for audit services with Maze and Associates. Director Dickson seconded the motion. Motion carried.

8.2 Discussion and possible adoption of the 2008-13 Business Plan.

Chief Price discussed the 2008-13 Business Plan, discussing the management process and that this document along with all of the other key District documents would be accessible from our website. Both Director Stamey and Director Price commended staff for a fantastic job on this document. Director Price moved approval of the 2008-13 Business Plan. Director Dickson seconded the motion. Motion carried.

8.3 Presentation of Mid-year budget review including FY 09/10 goal results.

Chief Price stated that he will report on the budget status twice a year and proceeded to discuss the District's financial assessment. Chief Price reiterated that the CAFR is basically prepared by the auditors.

8.4 Discussion and selection of date for May Board Budget workshop.

The Board discussed and confirmed the date of Monday, May 10, 2010 from 1-4 p.m., for the annual board budget workshop.

9. Correspondence

No comment.

10. Monthly Activity Reports

10.1 Operations - Assistant Chief Collins

Assistant Chief Collins provided the monthly Operations report stating that there were three significant fires in December.

- 10.2 Support Services - Assistant Chief Hart
Assistant Chief Hart provided the monthly Support Services report highlighting that the two new ambulances would be in service in a few weeks and that the One Room School program is scheduled to begin in early February.
- 10.3 Fire Prevention - Fire Marshal Jamison
Fire Marshal Jamison provided the monthly Fire Prevention report highlighting the recent Santa Workshop that 400 people attended and what a huge success it was.
- 10.4 Administrative Services - Administrative Services Director Leete
Administrative Services Director Leete provided the monthly Administrative Services report. Director Stamey asked about our investments in LAIF. Administrative Services Director Leete responded to Director Stamey.
- 10.5 Fire Chief - Chief Price
Chief Price stated that he attended the monthly Exchange Club luncheon, Nor. Cal Chief's meeting where he discussed our pre-plans, met with Jeff Fautt from Fautt Homes, and also attended a CCCERA meeting. Chief Price also stated that CSTI Training is being held here at the District this week and the Founder of CERT is an instructor for this training.

11. Good of the Order

President Lindsay reiterated what a moving presentation Mr. Economos made regarding his wife and the wonderful service our crews gave her.

President Lindsay provided a brief overview/update of the January 8, 2010 CERT meeting.

Chief Price updated the Board on the status of the Rotary Mexico Exchange Program; and also informed the Board that he has 30 years working in the fire service this week.

12. Closed Session

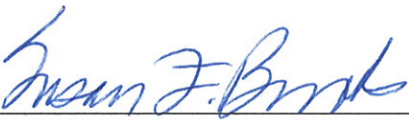
- 12.1 Conference with District Counsel – Potential Litigation
Possible exposure to litigation (three matters)
[Pursuant to Government Code §54956.9(b)(2) and 54954.5(c)]. Facts and circumstances that might result in litigation need not be disclosed. [Pursuant to Government Code § 54956.9(b) (3)(a)]
- 12.2 Conference with District Counsel-Potential Litigation Workers Compensation Claim No. SRV0900036 dated 10/30/08; Brian Parrish vs. San Ramon Valley Fire Protection District [Authorized under Government Code § 54956.9(b)].
- 12.3 Conference with Real Property Negotiators
Negotiator: Chief Richard Price
Property Location: A). APN 223-020-018-6
- 12.4 Personnel Matter: Annual Performance Review of Fire Chief [Pursuant to Government Code §§ 54954.5(e) and 54957].

13. Return to Open Session

Regular session ended:	9:05 p.m.
Closed session began:	9:16 p.m.
Closed session ended:	9:51 p.m.
Regular session reconvened:	9:52 p.m.

14. Adjournment

The meeting adjourned at 9:55 p.m. to the next regular board meeting of Wednesday, February 24, 2010 at 7:00 p.m.

Prepared by: 
Susan F. Brooks
District Clerk

Approved by: 
Roxanne Lindsay
Board President