

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Board of Directors Regular Board Meeting

****Thursday**, November 18, 2010 – 7:00 p.m.**

*Roxanne Lindsay, President ~ Nick Dickson, Director
Thomas J. Linari, Director ~ Jennifer G. Price, Director ~ Matthew J. Stamey, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion

**Meeting location: S.R.V.F.P.D. Administrative Offices
1500 Bollinger Canyon Road, San Ramon, CA 94583**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

- 5. CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the salaries, payroll taxes and retirement contributions for the month of October, 2010 in the amount of \$3,236,784.08.
- 5.2 Approve the demand register for the period October 16, 2010 through November 5, 2010 in the amount of \$923,252.45.
- 5.3 Approve the minutes from the October 13, 2010 Special Board Meeting including District Counsel’s closed session report and the October 27, 2010 Regular Board meeting including District Counsel’s closed session report.
- 5.4 Authorization of sale and/or disposition of District surplus equipment.
- 5.5 Authorization to enter into a contract with LN Curtis and Sons, for the purchase of 40 sets of turnouts in the amount of \$85,827.00.
- 5.6 Authorization for approval of Progress Payment No. 15 to Cal Bay Construction, Inc., in the amount of \$34,276.27 for Station 36 Annex Building.

- 5.7 Personnel Actions:
 - 1. Approve staff's recommendation for the regular appointment of Accounting Technician Ivy Ong, and merit salary increase to Step 3, effective December 1, 2010.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

- 6.1 Recognition of 2010 Employee of the Year Communications Center Manager, Denise Pangelinan and 2010 Firefighter of the Year Engineer, Paul Jannisse.
- 6.2 Recognition of Outgoing Board Member Nick Dickson.

7. OLD BUSINESS

- 7.1 Open Public Hearing regarding possible final adoption of Ordinance No. 23, the 2009 edition of the International Fire Code, including amendments.
- 7.2 Open Public Hearing regarding possible final adoption of Ordinance No. 24, the Administrative Citation Ordinance.
- 7.3 Discussion and possible adoption of Resolution No. 2010-08 establishing fines pursuant to Ordinance No. 24.

8. NEW BUSINESS

- 8.1 Open Public Hearing regarding Ordinance No. 25, adopting the District Fee Schedule.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS FOR OCTOBER, 2010

- 10.1 Operations – Assistant Chief Collins
Standards of Cover Policy Compliance Report.
- 10.2 Support Services – Assistant Chief Hart
Support Services Report of monthly activities.
- 10.3 Fire Prevention – Fire Marshal Jamison
Fire Prevention Report of monthly activities.
- 10.4 Administrative Services – Administrative Services Director Leete
 - a). Monthly Finance Activities/Reports
 - b). Monthly Human Resources Activities/Reports
- 10.5 Fire Chief – Chief Price
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

12. CLOSED SESSION

- 12.1 Conference with District Counsel - Potential Litigation
Possible exposure to litigation (two matters)
[Pursuant to Government Code §54956.9(b)(2) and 54954.5(c)]. Facts and circumstances that might result in litigation need not be disclosed. [Pursuant to GovernmentCode§54956.9(b)(3)(A)]
- 12.2 Status on labor negotiations between the District and the San Ramon Valley Firefighters Association under the provisions [Authorized under Government Code §54957.6]
- 12.3 Conference with District Counsel – Potential Litigation Workers Compensation Claim No. SRV0800067 dated 5/3/08; John Barton vs. San Ramon Valley Fire Protection District [Authorized under Government Code § 54956.9(b)]

13. RETURN TO OPEN SESSION

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

15. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR THURSDAY DECEMBER 16, 2010 AT 7:00 P.M.

Prepared by:



Susan F. Brooks, District Clerk

Agenda posted on Friday, November 12, 2010 at the District's Administration Building and the San Ramon Valley Fire Protection District's website at www.firedepartment.org

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact District Clerk Sue Brooks at (925) 838-6661.