

# **SAN RAMON VALLEY FIRE PROTECTION DISTRICT**

## **Board of Directors Regular Board Meeting**

**Wednesday, July 28, 2010 – 7:00 p.m.**

*Roxanne Lindsay, President ~ Nick Dickson, Director  
Thomas J. Linari, Director ~ Jennifer G. Price, Director ~ Matthew J. Stamey, Director*

### **~MISSION STATEMENT~**

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion*

**Meeting location: S.R.V.F.P.D. Administrative Offices  
1500 Bollinger Canyon Road, San Ramon, CA 94583**

### **AGENDA**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

- 5. CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the salaries, payroll taxes and retirement contributions for the month of June, 2010 in the amount of \$3,251,752.13.
- 5.2 Approve the demand register for the period June 12, 2010 through July 19, 2010 in the amount of \$2,471,302.83.
- 5.3 Approve the minutes from the June 23, 2010 Regular Board meeting including District Counsel’s closed session report.
- 5.4 Authorization for payment to Contra Costa County Auditor/Controller in the amount of \$25,909.62 for LAFCO dues for Fiscal Year 2010/11.
- 5.5 Authorization for payment to National Union Fire Insurance Co., in the amount of \$228,284.00 for excess workers compensation for FY 2010/11.
- 5.6 Authorization for approval of Progress Payment No. 11 to Cal Bay Construction, Inc., in the amount of \$94,145.26 for Station 36 Annex Building.

- 5.7 Authorization for pre-approval of progress payment No. 12 to Cal Bay Construction, Inc., in an amount not to exceed \$72,000.00 for Station 36 Annex Building.
- 5.8 Authorization for payment to EBMUD in the amount of \$89,863.00 to upgrade from standard hydrant bodies to steam bodies 73 existing fire hydrants located throughout the District.
- 5.9 Receive District Quarterly Investment Report April 1, 2010 – June 30, 2010.
- 5.10 Authorization for payment to Intergraph Public Safety for computer-aided dispatch software upgrade in the amount of \$220,689.00.
- 5.11 Authorization for payment to WaterShed for suppression personnel raingear in the amount of \$27,889.10.
- 5.12 Receive Second Quarter Pension and Retirement Related Legislation.
- 5.13 Personnel Actions:
  1. Approve staff's recommendation to promote Eric Sabye from Firefighter/Paramedic, Step 5 to Engineer, Step 5, effective July 1, 2010, subject to a 12-month probationary period.
  2. Approve staff's recommendation for the regular appointment of Communications Center Denise Pangelinan, and a merit salary increase to Step 3, effective August 1, 2010.
  3. Approve staff's recommendation to award a merit salary increase to Dispatcher Benedict DuClos, to Step 3, effective August 1, 2010.

## **6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

- 6.1 Proclamation in Recognition of Patriots Day – September 11, 2010.
- 6.2 Badge Pinning Ceremony for Engineer Eric Sabye.
- 6.3 Badge Pinning Ceremony for Captain Eric Stiner.
- 6.4 Presentation of Life Saving Awards: Margaret Rogers and Ginger Weaver.
- 6.5 Presentation of Medal of Valor Awards: Captain Mike Avery, Captain Scott Carrillo, Captain Alan Gwiazdon, Engineer Paul Jannisse, and Engineer Rich Perry.  
Presentation of Bravery Medals: Firefighter/Paramedic Shane Bennett, Firefighter/Paramedic Grant Sparkes and Firefighter/Paramedic Mick Ybarra.

\*\*at this time, the Board will take a short recess\*\*

## **7. OLD BUSINESS**

- 7.1 Open Public Hearing as set forth in the annual exterior hazard abatement notice mailed between June 9 and July 13, 2010 stipulating July 28, 2010 at 7:00 p.m., as the date, time and place as provided for the purpose of receiving public comment to show cause why exterior hazard abatement orders should not be enforced.
- 7.2 Discussion regarding Consulting Services Agreement for FY 2010-2011 with California Advocates, Inc.
- 7.3 Discussion regarding pre-payment discount on three Type I Fire Truck Chassis.

**8. NEW BUSINESS**

- 8.1 Discussion and Possible Adoption of Amendment to Goal 3 of District's Standards of Cover (SOC) document.
- 8.2 Review and Discussion of Preliminary Training Center Design.
- 8.3 Discussion of IAFC/US Safety Engineering Award for Excellence.

**9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

**10. MONTHLY ACTIVITY REPORTS FOR JUNE, 2010**

- 10.1 Operations – Assistant Chief Collins  
Standards of Cover Policy Compliance Report.
- 10.2 Support Services – Assistant Chief Hart  
Support Services Report of monthly activities.
- 10.3 Fire Prevention – Fire Marshal Jamison  
Fire Prevention Report of monthly activities.
- 10.4 Administrative Services – Finance Supervisor Sasser
  - a). Monthly Finance Reports
  - b). Monthly Human Resources Activities/Reports
- 10.5 Fire Chief – Chief Price  
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

**11. GOOD OF THE ORDER**

**12. CLOSED SESSION**

- 12.1 Conference with District Counsel - Potential Litigation  
Possible exposure to litigation (one matter)  
[Pursuant to Government Code §54956.9(b)(2) and 54954.5(c)]. Facts and circumstances that might result in litigation need not be disclosed. [Pursuant to Government Code § 54956.9(b)(3)(A)]
- 12.2 Personnel Matter: Discuss terms and conditions of Information Services Technician part-time position [Pursuant to Government Code § 54954.5].

**13. RETURN TO OPEN SESSION**

**14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

**15. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY, SEPTEMBER 22, 2010 AT 7:00 P.M.**

**PLEASE NOTE:**

***THE REGULAR AUGUST, 2010 BOARD MEETING HAS BEEN CANCELLED DUE TO THE ACCREDITATION HEARINGS IN CHICAGO THE WEEK OF AUGUST 23-27, 2010.***

Prepared by:



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Susan F. Brooks, District Clerk

Agenda posted on July 23, 2010 at the District's Administration Building and the San Ramon Valley Fire Protection District's website at [www.firedepartment.org](http://www.firedepartment.org)

*The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact District Clerk Sue Brooks at (925) 838-6661.*