

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Board of Directors Regular Board Meeting

Wednesday, March 24, 2010 – 7:00 p.m.

*Roxanne Lindsay, President ~ Nick Dickson, Director
Thomas J. Linari, Director ~ Jennifer G. Price, Director ~ Matthew J. Stamey, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion

**Meeting location: S.R.V.F.P.D. Administrative Offices
1500 Bollinger Canyon Road, San Ramon, CA 94583**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a "Request to Speak" form and submit it to the District Clerk.

5. CONSENT CALENDAR

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the salaries, payroll taxes and retirement contributions for the month of February, 2010 in the amount of \$3,111,131.66.
- 5.2 Approve the demand register for the period February 16, 2010 through March 12, 2010 in the amount of \$2,195,966.04.
- 5.3 Approve the minutes from the regular February 24, 2010 board meeting including District Counsel's closed session report.
- 5.4 Authorization for approval of Progress Payment No. 7 to Cal Bay Construction, Inc., in the amount of \$144,451.71 for Station No. 36 Annex Building.
- 5.5 Authorization for sale and/or disposition of District Surplus Vehicle, Ambulance #755.
- 5.6 Personnel Actions:
 1. Approve staff's recommendation to award a merit salary increase to Technology Systems Manager, Steve Call to Step 5, effective April 23, 2010.

2. Approve staff's recommendation to award a merit salary increase to Fire Prevention Specialist, Joyce Castro to Step 5, effective April 1, 2010.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

- 6.1 Recognition of Assistant Chief Collins/Chief Fire Officer Designation (CFO); and EMS Coordinator Andy Swartzell/Chief Medical Officer Designation (CMO)

7. OLD BUSINESS

- 7.1 Continuation – Memo from LAFCO Executive Director Regarding Independent Special District Selection Committee Meeting of April 19, 2010 - Special District Vacancy and Call for Nominations.
- 7.2 Discussion of and possible approval to execute a contract with Heathorn Service Company for the Heating and Air Conditioning Replacement Project at Station No. 31 in the amount of \$28,568.00.
- 7.3 Discussion of and possible approval to execute a contract with Western Machine Electric for a Mobile Generator in the amount of \$51,210.00.

8. NEW BUSINESS

- 8.1 Discussion regarding selection of alternate date for August, 2010 Board meeting.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS FOR FEBRUARY, 2010

- 10.1 Operations – Assistant Chief Collins
Incident Report responded to by type, i.e., fire, medical and the response time.
- 10.2 Support Services – Assistant Chief Hart
Support Services Report of monthly activities.
- 10.3 Fire Prevention – Fire Marshal Jamison
Fire Prevention Report of monthly activities.
- 10.4 Administrative Services - Administrative Services Director Leete
 - a. Monthly Finance Reports
 - b. Monthly Human Resources Activities/Reports
- 10.5 Fire Chief – Chief Price
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.
 - a. Status Update on District Accreditation
 - b. Attendance at Conference in Chicago, August, 2010
 - c. District Fire Line Newsletter

11. GOOD OF THE ORDER

12. CLOSED SESSION

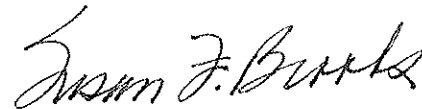
- 12.1 Conference with District Counsel – Potential Litigation
Possible exposure to litigation (two matters)
[Pursuant to Government Code §54956.9(b)(2) and 54954.5(c)]. Facts and circumstances that might result in litigation need not be disclosed. [Pursuant to Government Code § 54956.9(b) (3)(a)]
- 12.2 Conference with Real Property Negotiators
Negotiator: Chief Richard Price
Property Location: A). APN 223-020-018-6
- 12.3 Conference with District Counsel-Potential Litigation Workers Compensation
Claim No. SRV0800018 dated 9/15/07; Damon Pellegrini vs. San Ramon Valley
Fire Protection District [Authorized under Government Code § 54956.9(b)]

13. RETURN TO OPEN SESSION

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

15. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY, APRIL 28, 2010 AT 7:00 P.M., AND THE BOARD BUDGET WORKSHOP SCHEDULED FOR MONDAY, MAY 10, 2010 AT 1:00 P.M., AT BISHOP RANCH CONFERENCE CENTER, 2623 CAMINO RAMON, SAN RAMON.

Prepared by:



Susan F. Brooks, District Clerk

Agenda posted on March 19, 2010 at the District's Administration Building and the San Ramon Valley Fire Protection District's website at www.firedepartment.org

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact District Clerk Sue Brooks at (925) 838-6661.