

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING  
Minutes – May 27, 2009**

*MISSION STATEMENT*

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Location:** 1500 Bollinger Canyon Road  
Administrative Building-Boardroom  
San Ramon, CA 94583

**Board Members Present:** Directors: Dickson, Linari, Lindsay, Price and Sandy

**Others Present:** Matt Stamey, Vicki Wright, Kris Hunt (CCC Taxpayer's Assn.), Jay Kerr

**Staff Present:** Chief Price, Assistant Chief Collins, Assistant Chief Hart, Fire Marshal Jamison, Administrative Services Director Leete, Division Chief Krause, EMS Coordinator Swartzell, Technology Systems Manager Call, District Counsel Ross, Battalion Chief Barton, Finance Supervisor Sasser, Information Officer French, Union President Keel and District Clerk Brooks.

**1. Call to Order**

President Dickson called the meeting to order at 7:00 p.m.

**2. Pledge of Allegiance**

President Dickson led the Pledge of Allegiance.

**3. Determination of Quorum and Confirmation of Agenda**

There was a quorum. Chief Price requested that Old Business item 7.3 be pulled and moved to Closed Session, item 12.6. Motion by Director Lindsay, seconded by Director Price to move Old Business item 7.3 to Closed Session, Item 12.6. Motion carried.

**4. Consent Calendar**

Director Sandy moved approval of the consent calendar items 4.1-4.6 (1-6). Director Price seconded the motion. Motion carried.

**5. Public Comment**

Nanci Oberg-Wolske, 2110 Stone Valley Road, Alamo – asked how the new Station 32 would be funded, inquired about the fire truck routes and response times. The Board and staff stated that they would respond back to Ms. Wolske in writing, as this item was not on the agenda and, therefore, could not be discussed at this time.

Ms. Christensen, Alamo – asked about financing of the project, if there would be assessments to residents of San Ramon, Danville and Alamo, and about road improvements on Miranda Avenue. Ms. Christensen stated that traffic is an issue at this intersection due to the two nearby schools.

President Dickson stated that no action would be taken on public comment tonight. The Board thanked the residents for their comments and attendance at this board meeting.

**6. Special Announcements/Presentations/General Business**

6.1 Introduction of and Administration of Oath to New Employees:  
Finance Supervisor, Gloriann Sasser and Information Systems Technician, Phillip Duncan.

Chief Price introduced both Finance Supervisor Sasser, and Information Systems Technician Duncan. Finance Supervisor Sasser introduced her family. Finance Supervisor Sasser and Information Systems Technician Duncan both thanked the Board and staff for the opportunity to be employed at the Fire District.

District Clerk Brooks administered the Employee Oath to Finance Supervisor Sasser and Information Systems Technician Duncan.

6.2 Proclamation of the Board of Directors of the San Ramon Valley Fire Protection District Proclaiming June 1-7, 2009 as National Cardiopulmonary Resuscitation (CPR) and Automated External Defibrillator (AED) Awareness Week and Commitment to a Heart Safe Community.

Board President Dickson read the Proclamation and then presented it to EMS Coordinator Swartzell. EMS Coordinator Swartzell thanked the Board for the Proclamation and introduced Joe and Eddy Farrell who shared a life-saving story with the Board and stressed the importance of CPR/AED training for everyone. EMS Coordinator Swartzell also introduced Vicki Wright to the Board.

6.3 Recognition of Assistant Chief Collins on obtaining his Masters Degree from California State University at Long Beach.

Chief Price congratulated Assistant Chief Collins on obtaining his Masters Degree stating that he attended his graduation this morning. Chief Price also stated what a significant accomplishment this was. The Board congratulated Assistant Chief Collins.

6.4 Recognition of Fire Marshal Jamison on her appointment to the International Building Code Committee.

Chief Price congratulated Fire Marshal Jamison on her appointment to the International Building Code Committee stating that she was one of ten to receive this prestigious appointment. The Board congratulated Fire Marshal Jamison.

(The Board took a recess at 7:35 p.m.)

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(The Board reconvened at 7:50 p.m.)

7. **Old Business**

- 7.1 Open Public Hearing as set forth in the annual exterior hazard abatement notices mailed April 7, 2009 stipulating May 27, 2009 at 7:00 p.m. as the date, time and place as provided for the purpose of receiving public comment to show cause why exterior hazard abatement orders dated April 7, 2009 should not be enforced.

President Dickson opened the Public Hearing. No one came forward. President Dickson then closed the Public Hearing.

- 7.2 Discussion and possible action on Contra Costa County Employees Retirement Association (CCCERA) Terminal Pay Items.

Chief Price presented the background of this item reviewing the staff report provided as part of the Board packet and the recommendations listed. Chief Price stated that he will work with the District Legal Counsel and bring this item back to the Board in two to three months.

Motion by Director Lindsay to accept staff's recommendation to consider retaining specialized Counsel with expertise in public retirement law to verify the accuracy and soundness of the analysis contained in the report provided and to serve as a resource to the Board on an as-needed basis, and the Board should also consider commissioning a comparative study of all terminal pay issues identified in the staff report. Director Price seconded the motion. Motion carried.

- 7.3 Discussion and possible action on Reclassification of Fire Marshal Position.

By Board motion, this item was moved to Closed Session Item 12.6.

8. **New Business**

- 8.1 Adoption of Resolution No. 2009-02 Authorizing Investment of Monies in the Local Agency Investment Fund (LAIF).

Administrative Services Director Leete provided the background of this item stating that this Resolution was to add new Finance Supervisor Gloriann Sasser and to delete Juanita Philapil. Motion by Director Sandy to approve Resolution No. 2009-02 seconded by Director Price. Motion carried by roll call vote.

- 8.2 Adoption of Resolution No. 2009-03 confirming the transfer of Certificates of Participation (COP) funding in the amount of \$1,200,000 to the 08/09 District budget for the purchase of real property designated as APN 193-130-025.

Administrative Services Director Leete stated that this Resolution is approving the \$1,200,000 for a budget amendment for the land purchase of Fire Station No. 32. Motion by Director Sandy to approve Resolution No. 2009-03 seconded by Director Price. Motion carried by roll call vote.

- 8.3 Adoption of Resolution No. 2009-04 Authorizing Delegation of Authority to Request Disbursements from the Other Post Employment Prefunding Plan, and Adoption of Resolution No. 2009-05 Authorizing Agreement and Election of San Ramon Valley Fire Protection District to Pre-fund Other Post Employment Benefits (OPEB) through CalPERS.

Administrative Services Director Leete provided the background of this item stating that \$3.5 million will be set aside for the initial contribution to the OPEB trust and that meetings were held with union and management staff to select CALPERS for this trust. Motion by Director Sandy to adopt Resolution No. 2009-04 the Agreement and Election of the San Ramon Valley Fire Protection District to Prefund Other Post Employment Benefits through CALPERS. Director Price seconded the motion which was approved by roll call vote.

Motion by Director Sandy to adopt Resolution No. 2009-05, the Delegation of Authority to Request Disbursements. Director Price seconded the motion which approved by roll call vote.

- 8.4 Consider staff's recommendation to award the bid for the purchase of two ambulances from Leader Industries in the amount of \$361,936.

Assistant Chief Hart stated that the bid opening was held on May 15, 2009 and that there were three bidders. Staff recommends that the Board award the bid to Leader Industries based on Leader meeting the District's specifications and qualifications. Motion by Director Price to award the ambulance bid to Leader Industries for two ambulances in the amount of \$361,936. Director Sandy seconded the motion. Motion carried.

## 9. Correspondence

The Board commented on the nice letters in the board packet regarding our new website, and the letter regarding our dispatchers responding to a fire last month. Director Lindsay suggested placing an article in the Danville Weekly regarding our website. Staff responded that a press release is being prepared.

## 10. Monthly Activity Reports

### 10.1 Operations – Assistant Chief Collins

Assistant Chief Collins provided the monthly Operations report, highlighting the recent fire on Alcosta Boulevard, in San Ramon. President Dickson thanked the crews for the good

work on extinguishing this fire. Technology Services Manager Call discussed the response times.

10.2 Support Services – Assistant Chief Hart

Assistant Chief Hart provided the monthly Support Services report, highlighting the demolition of old Station 36 and that schematic design is complete for new Station 32. Assistant Chief Hart stated that Re-Use America took the demolition items to their storage facility in Oakland.

10.3 Training – Division Chief Krause

Division Chief Krause provided the monthly Training report, highlighting the significant training going on at 95 Stephanie Lane, in Alamo and the annual Mt. Diablo training.

10.4 Fire Prevention – Fire Marshal Jamison

Fire Marshal Jamison provided the monthly Fire Prevention report highlighting what went well and highlighted that Fire Prevention held a department retreat today that went very well.

10.5 Administrative Services-Administrative Services Director Leete

Administrative Services Director Leete provided the monthly update to the Board highlighting assembly of budget materials and the welcome addition of Finance Supervisor Sasser.

10.6 Fire Chief – Chief Price

Chief Price informed the Board of several meetings he attended this past month, highlighting the Knights of Columbus Dinner he and Assistant Chief Collins attended recognizing the 2008 Firefighter of the Year. Chief Price reminded everyone of the Pancake Breakfast to be held on Saturday, May 30. Chief Price was also involved in teaching an ROP class at Cal High, lead by Captain Ken Johnson.

**11. Good of the Order**

Chief Price informed the Board that the get well card program is back up and running again. The new District get well cards were distributed for the Board to view.

Chief Price informed the Board that Victor Thibeault, Facilities Senior Office Assistant has resigned, effective June 25, 2009.

At this time in the meeting, Chief Price again asked if there was any public comment, due to the fact that several people had recently come in to the Boardroom. There was no other public comment.

**12. Closed Session**

12.1 Conference with District Counsel – Potential Litigation

Possible exposure to litigation (two matters)

[Pursuant to Government Code §54956.9(b)(2) and 54954.5(e)]. Facts and circumstances that might result in litigation need not be disclosed. [Pursuant to Government Code § 54956(b) (3)(A)]


- 12.2 Conference with Real Property Negotiators  
Negotiators: Assistant Chief Steve Hart/Chief Richard Price  
Property Locations:  
A). 6100 Camino Tassajara, Danville, CA  
B). 1650 Finley Road, Pleasanton, CA  
C). APN: 209-240-015 & 209-240-019  
D). APN: 212-030-008-8  
[Authorized under Government Code §54956.8 and 54954.5(e).]
- 12.3 Status of labor negotiations between the District and the San Ramon Valley Firefighters Association under the provisions [Authorized under Government Code §54957.6 and 54954.5(e).]
- 12.4 Conference with District Counsel-Potential Litigation  
Workers' Compensation Claim No. SRV0010001567 dated 10/22/00; P. Severe v. San Ramon Valley Fire Protection District [Authorized under Government Code § 54954.6(b)]
- 12.5 Conference with District Counsel-Potential Litigation  
Workers' Compensation Claim No. SRV0106001240 dated 6/28/01; J. Weston v. San Ramon Valley Fire Protection District [Authorized under Government Code § 54954.6(b)]
- 12.6 Consideration of Personnel matter – District Fire Marshal, pursuant to Government Code §54957.


**13. Return to Open Session**

Regular session ended:	8:50 p.m.
Closed session began:	9:04 p.m.
Closed session ended:	10:40 p.m.
Regular session reconvened:	10:42 p.m.

**14. Adjournment**

The meeting adjourned at 10:45 p.m. to the next regular board meeting of Tuesday, June 23, 2009 at 7:00 p.m.

Prepared by:   
Susan F. Brooks  
District Clerk

Approved by:   
Roxanne Lindsay  
Board Vice-President