

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
Minutes – January 28, 2009**

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: 1500 Bollinger Canyon Road
Administrative Building-Boardroom
San Ramon, CA

Board Members Present: Directors: Dickson, Linari, and Price

Absent: Director Lindsay, Director Sandy, District Clerk Brooks

Staff Present: Chief Price, Assistant Chief Collins, Assistant Chief Hart, Fire Marshal Jamison, Administrative Services Director Leete, Training Chief Krause, District Counsel Ross.

1. Call to Order

President Dickson called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance

President Dickson led the Pledge of Allegiance.

3. Determination of Quorum and Confirmation of Agenda

There was a quorum.

4. Consent Calendar

- 4.1 Approve the salaries, payroll taxes and retirement contributions for the month of December, 2008 for \$3,253,372.23.
- 4.2 Approve the demand register for the period December 10, 2008 through January 14, 2009 in the amount of \$1,362,027.68.
- 4.3 Approve the minutes from the December 17, 2008 regular board meeting including District Counsel's closed session report, and the January 6, 2009 Special Board workshop including District Counsel's closed session report.
- 4.4 Authorization for progress payment of \$57,535.31 to ATI Architects for Professional Services for the period of November 1-30, 2008 for the construction of Apparatus Storage Building at Station 36.
- 4.5 Authorization for Progress Payment No.12 of \$221,129.00 to W.A. Thomas, Inc., for the construction of Fire Station 36.
- 4.6 Authorization for payment of \$24,990 to Citygate Associates, LLC for Proposal for a Standard of Response Cover Project.
- 4.7 Authorization for payment of \$28,748.95 to Sam Clar Office Furniture for furniture at new Station 36.

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4.8 Authorization of sale and/or disposition of Training Tiller Truck.

4.9 Personnel Actions:

1. Approve staff's recommendation for the regular appointment of Senior Office Assistant, Debra Faria and merit salary increase to Step 3, effective January 1, 2009.
2. Approve staff's recommendation for the regular appointment of Code Compliance Officer, Roy Wendel and merit salary increase to Step 3, effective January 1, 2009.
3. Approve staff's recommendation for the regular appointment of Special Operations Battalion Chief, Mike Picard and merit salary increase to Step 3, effective January 1, 2009.
4. Approve staff's recommendation for the regular appointment of Captain Michael Avery, effective January 1, 2009.

Director Price moved approval of the consent calendar items 4.1-4.9 1-4. Director Linari seconded the motion. Motion carried.

5. Public Comment

Diann Tilley Christensen, 131 Megan Court, Alamo, CA spoke to the Board about the new property acquired by the District on Miranda Avenue, concerns were related to widening of Miranda, losing trees and home values.

Jan Conway, 325 David Drive, Alamo, CA spoke to the Board about the new property acquired by the District on Miranda Avenue in Alamo.

Dolores Fabel, Librarian from Monte Vista High School in Danville spoke to the Board regarding lock boxes on residences.

6. Special Announcements/Presentations/General Business

- 6.1 Announcement of Standing Committee Assignments for 2009 by Board President Dickson.

President Dickson announced the Standing Board Committee Assignments for 2009.

- 6.2 Recognition of 2008 Employee of the Year Kim French, and 2008 Firefighter of the Year, Jim Selover.

Chief Price introduced Kim French, Fire Prevention Specialist who was nominated as the 2008 Employee of the Year. Chief Price presented Fire Prevention Specialist French with an award. Training Captain Jim Selover was nominated for 2008 Firefighter of the Year and was unable to attend the Board meeting and was presented with an award at a Training Summit earlier in January.

7. Old Business

- 7.1 Request for Approval of ATI Architects and Engineers Proposal for schematic Design and Entitlement Services for Station 32

Assistant Chief Hart provided the background of this item to the Board. Director Price moved to accept staff's recommendation for approval of ATI Architects and Engineers Proposal for schematic design and entitlement for Station 32. Director Linari seconded the motion. Motion carried.

8. New Business

- 8.1 Discussion and possible adoption of ambulance transport fees comparable to other authorized service providers.

Assistant Chief Collins presented the background of this item to the Board. Director Linari moved to accept the adoption of ambulance transport fees comparable to other authorized service providers. Director Price seconded the motion. Motion carried.

- 8.2 Request for Approval of Job Classification Descriptions and Compensation for:
a. Communications Center Manager, b. Information Systems Technician, c. Fire Dispatcher (per diem)

Chief Price and Administrative Services Director Leete provided the background of this item to the Board regarding the three positions. Motion by Director Price to approve the three job classification descriptions and compensation. Motion was seconded by Director Linari. Motion carried.

9. Correspondence

No comment on the correspondence provided in this board packet.

10. Monthly Activity Reports

- 10.1 Operations – Assistant Chief Collins

Assistant Chief Collins provided the monthly Operations report highlighting the new incident report, recent structure fire, controlled substance reporting and the recent training summit accomplishments.

- 10.2 Support Services – Assistant Chief Hart

Assistant Chief Hart provided the monthly Support Services report to the Board.

- 10.3 Training – Division Chief Krause

Training Chief Krause provided the monthly Training Division report to the Board.

- 10.4 Fire Prevention – Fire Marshal Jamison

Fire Marshal Jamison provided the monthly Fire Prevention report highlighting the 2008 Auction program, and the CERT Gold Award.

- 10.5 Administrative Services-Administrative Services Director Leete

Administrative Services Director Leete provided the monthly update to the Board and those present.

10.6 Fire Chief – Chief Price

Chief Price informed the Board of a variety of meetings he had attended this past month.

11. **Good of the Order**

Nothing to report.

12. **Closed Session**

12.1 Conference with District Counsel – Potential Litigation

Possible exposure to litigation (two matters)

[Pursuant to Government Code §54956.9(b)(2) and 54954.5(e)]. Facts and circumstances that might result in litigation need not be disclosed. [Pursuant to Government Code § 54956(b) (3)(A)]

12.2 Conference with Real Property Negotiators

Negotiators: Assistant Chief Steve Hart/Chief Richard Price

Property Location:

A). APN# 198-132-017-7/Danville Boulevard, Alamo, CA

B). 4701 Camino Tassajara, Danville, CA

[Authorized under Government Code §54956.8 and 54954.5(e).]

12.3 Status of labor negotiations between the District and the San Ramon Valley

Firefighters Association under the provisions [Authorized under Government Code §54957.6 and 54954.5(e).]

13. **Return to Open Session**

Regular session ended: 8:02 p.m.


Closed session began: 8:12 p.m.

Closed session ended: 9:03 p.m.

Regular session reconvened: 9:04 p.m.

14. **Adjournment**

The meeting adjourned at 9:05 p.m. to the next Regular Board Meeting of February 25, 2009.

Prepared by: 
Richard Price, Fire Chief
Susan F. Brooks, District Clerk

Approved by: 
Board President Nick Dickson