

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Board of Directors Regular Board Meeting

Tuesday, June 23, 2009 – 7:00 p.m.

*Nick Dickson, President, ~ Thomas J. Linari, Director
Roxanne W. Lindsay, Director ~ Jennifer G. Price, Director ~ Kenneth W. Sandy, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion

**Meeting location: S.R.V.F.P.D. Administrative Offices
1500 Bollinger Canyon Road, San Ramon, CA 94583**

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA
4. CONSENT CALENDAR

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Please complete a "Request to Speak" form and submit it to the District Clerk. Comments may be limited to three (3) minutes.

- 4.1 Approve the salaries, payroll taxes and retirement contributions for the month of May, 2009 in the amount of \$3,388,320.04.
- 4.2 Approve the demand register for the period May 16, 2009 through June 15, 2009 in the amount of \$927,186.75.
- 4.3 Approve the minutes from the May 27, 2009 regular board meeting including District Counsel's closed session report.
- 4.4 Authorization to execute an agreement for audit services with Maze and Associates for year ending June 30, 2009.
- 4.5 Authorization for approval of Consulting Services for FY 2009/10 between California Advocates, Inc., and the San Ramon Valley Fire Protection District.
- 4.6 Adopt the final budget for the 2009/10 Fiscal Year, and reserves and designations.
- 4.7 Authorization for payment of \$72,294.00 to Intergraph for software maintenance for FY 2009/10.
- 4.8 Authorization for sale and/or disposition of miscellaneous surplus computer equipment.
- 4.9 Authorization to extend temporary part-time employment agreement with Lucas Hirst through June 30, 2010.
- 4.10 Personnel Actions:
 1. Approve staff's recommendation to promote David Stevens from Code Compliance Officer, Step 5 to Deputy Fire Marshal, Step 3, effective July 1, 2009, subject to a 12-month probationary period.

2. Confirmation of Employment (David Hill, Dispatcher). Approve staff's recommendation to hire David Hill at Step 1, effective July 1, 2009, subject to an 18-month probationary period.
3. Approve staff's recommendation to award a merit salary increase to Fire Marshal Jamison, to Step 4, effective June 1, 2009.
4. Approve staff's recommendation to award a merit salary increase to Senior Office Assistant Victor Thibeault, to Step 3, effective June 1, 2009.

5. PUBLIC COMMENT

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three minutes for any person addressing the Board.

6. SPECIAL ANNOUNCEMENTS/GENERAL BUSINESS

- 6.1 Presentation from Novato Fire Chief Marc Revere and Deputy Fire Chief Eric Nickel.
- 6.2 Certificate of Achievement from Government Finance Officers Association (GFOA) for Excellence in Financial Reporting.
- 6.3 Recognition by Cal-EMA (OES) as a Type II Hazardous Materials Response Team.

7. OLD BUSINESS

- 7.1 Open Public Hearing as set forth in the annual exterior hazard abatement notices mailed between April 8, 2009 and June 9, 2009 stipulating June 23, 2009 at 7:00 p.m. as the date, time and place as provided for the purpose of receiving public comment to show cause why exterior hazard abatement orders should not be enforced.
- 7.2 Discussion and possible approval of contract with Aztec Consultants for Construction Management Services for New Station 36 Annex Building.
- 7.3 Discussion and possible approval of contract with ATI Architects and Engineers for Construction Administration Services for Station 36 Annex Building.

8. NEW BUSINESS

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS FOR MAY, 2009

- 10.1 Operations – Assistant Chief Collins
Incident Report responded to by type, i.e., fire, medical and the response time.
- 10.2 Support Services – Assistant Chief Hart
Support Services Report of monthly activities.
- 10.3 Training – Division Chief Krause
Training Report of monthly activities.

- 10.4 Fire Prevention – Fire Marshal/Division Chief Jamison
Fire Prevention Report of monthly activities.
- 10.5 Administrative Services-Administrative Services Director Leete
 - a. Monthly Finance Reports
 - b. Monthly Human Resources Activities/Reports
 - c. Confirmation of OPEB Trust Document
- 10.6 Fire Chief – Chief Price
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

12. CLOSED SESSION

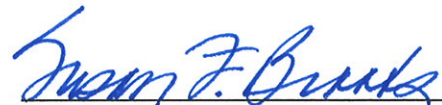
- 12.1 Conference with District Counsel – Potential Litigation
Possible exposure to litigation (two matters)
[Pursuant to Government Code §54956.9(b)(2) and 54954.5(e)]. Facts and circumstances that might result in litigation need not be disclosed. [Pursuant to Government Code § 54956(b) (3)(A)]
- 12.2 Conference with Real Property Negotiators
Negotiators: Assistant Chief Steve Hart/Chief Richard Price
Property Locations: APN: 209-240-015 & 209-240-019
[Authorized under Government Code §54956.8 and 54954.5(e).]
- 12.3 Status of labor negotiations between the District and the San Ramon Valley Firefighters Association under the provisions [Authorized under Government Code §54957.6 and 54954.5(e).]

13. RETURN TO OPEN SESSION

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

15. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR TUESDAY JULY 21, 2009, AT 7:00 P.M.

Prepared by:



Susan F. Brooks, District Clerk

Agenda posted on June 18, 2009 at the District's Administration Building and the San Ramon Valley Fire Protection District's website at www.firedepartment.org

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact District Clerk Sue Brooks at (925) 838-6661.