

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
FIRE PREVENTION SUBCOMMITTEE MEETING
Minutes – August 27, 2015**

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: 1500 Bollinger Canyon Road
Administrative Building - Boardroom
San Ramon, CA 94583

Board Members Present: Chair Director Campbell and Director Parker

1. **Call to Order**

Director Campbell called the meeting to order at 2:00 p.m.

2. **Public Comment**

Any person may address the Committee on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act, (Government Code §54950 et. seq.) and may be limited to three minutes for any person addressing the Committee.

3. **NEW BUSINESS**

3.1 Update on Fire Prevention Fee Study.

Fire Marshal Kiefer provided a revenue history which included charges for fee-related services, non-fee related inspections, non-fee activities and an overall summary of expenditures for the Fire Prevention Division.

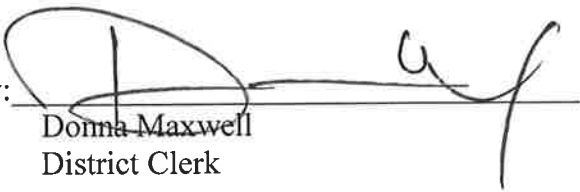
3.2 Discussion with regard to Fire Prevention Roles and Responsibilities.

Fire Marshal Kiefer gave an overview of the Fire Prevention Division with regard to staffing, roles and responsibilities, state mandates and services provided to the community.

4. **ADJOURNMENT**

4.1 The meeting adjourned at 2:47 p.m.

Prepared by:


Donna Maxwell
District Clerk