

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT  
FINANCE COMMITTEE MEETING  
Minutes – February 18, 2015**

*MISSION STATEMENT*

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.*

**Location:** 1500 Bollinger Canyon Road  
Administrative Building-Large Conference Room  
San Ramon, CA 94583

**Board Members Present:** Chair Director Kerr and Director Dakin

**Staff Present:** Chief Meyer, Fire Marshal Kiefer, Deputy Chief Krause, Deputy Chief Phares, Financial Consultant Campo, Controller Koran and District Clerk Maxwell.

**1. Call to Order**

Director Kerr called the meeting to order at 1408 hrs.

**2. Public Comment**

No public comment.

**3. New Business**

3.1 Mid-year budget presentation, by Financial Consultant Ken Campo.

Financial Consultant (FC) Campo presented information prepared by HdL Coren & Cone, from data retrieved from the Contra Costa County Assessor's Office, which covered 2014/15 growth by use category. FC Campo reported an 8.3% growth in value to residential properties, with an overall property growth value of 8.0%. Prop 8 Potential Recapture for 2014 was at \$1,677,391.782; \$2.5 million of potential property tax revenue. In 2014, 9780 Single Family Residential Parcels were granted a value reduction and made eligible for further potential recapture, per Prop 8. This number was down from 20,803 in 2012 and 16,937 in 2013 respectively. Net Taxable Assessed Value grew in Danville by 7.265% to 10,523,728,217 and in San Ramon by 9.397% to 16,918,638,693. FC Campo also highlighted the 2014/15 Top 40 Net Taxable Secured Value Changes, within the San Ramon Valley.

FC Campo continued his presentation by relaying that he expects the General Fund Revenues to increase by about \$2.5 million, due to increased property tax revenue; as described earlier. He reported that ambulance service charges are expected to be \$214,000 less than initially budgeted. Fee increases effective January 2014 and the new "First Responder Assessment Without Transport" fee will result in approximately \$50,000 of additional revenue in comparison to the prior year.

With regard to General Fund Expenditures, he discussed overall staffing and overtime, on-the-job injuries (requiring overtime backfill) and relayed that we are expected to exceed budget by about \$567,000. He added that \$500,000 in pension cost savings, will help off-set these increases.

The CIP received \$2.7 million, that was previously earmarked for development of a training center and because of this, there were no General Fund transfers budgeted for 2014/15. With the sale of the Hemme property for \$740,000 to Contra Costa County, and \$5,000,000 in bond proceeds from a recent sale we have additional monies for Station 32, with construction possibly beginning in 2016. Facility improvements, repairs, a new fuel management system and technology projects have made an impact on the CIP budget, but there remains about \$540,000 of the 2014/15 budget, unspent, at mid-year. In January 2015, the District advance funded the outstanding 2006 bond debt (COP) to take advantage of low interest rates and raised \$5,000,000 of new money (discussed above) for the construction of Station 32.

In conclusion, FC Campo made five specific mid-year budget requests to the subcommittee:

- Increase the General Fund revenue by \$2,427,000.
- Increase the General Fund expenditures for salaries and benefits by a net of \$567,000.
- Increase Capital Project Fund revenue by \$5,739,000.
- Increase Debt Service Fund revenue by \$8,136,000 of debt proceeds.
- Increase Debt Service Fund expenditures by \$8,736,000.

Subcommittee members Directors Kerr and Dakin accepted FC Campo's report and supported his recommendation going before the full Board on February 25, 2015.

#### **4. Adjournment**

Meeting adjourned at 1525 hrs.

Prepared by: \_\_\_\_\_

Donna Maxwell  
District Clerk