

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Board of Directors Regular Board Meeting

Wednesday, January 26, 2011 – 7:10 p.m.

*Jennifer G. Price, President ~ Thomas J. Linari, Director ~ Roxanne Lindsay, Director ~
Matthew J. Stamey, Director ~ Glenn Umont, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion

**Meeting location: S.R.V.F.P.D. Administrative Offices
1500 Bollinger Canyon Road, San Ramon, CA 94583**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

- 5. CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the salaries, payroll taxes and retirement contributions for the month of December, 2010 in the amount of \$3,363,342.52.
- 5.2 Approve the demand register for the period December 4, 2010 through January 14, 2011 in the amount of \$3,856,263.63.
- 5.3 Approve the minutes from the December 16, 2010 regular Board meeting, including District Counsel’s closed session report.
- 5.4 Receive Quarterly Investment Report for the period October 1, 2010 – December 31, 2010.
- 5.5 Authorization for approval of payment in the amount of \$56,701.84 to Intergraph Corporation for the Computer Aided Dispatch upgrade.
- 5.6 Personnel Actions:
 1. Approve staff’s recommendation to award a merit salary increase to Fleet Mechanic, Richard Nogueira to Step 5, effective February 1, 2010.

2. Approve staff's recommendation to award a merit salary increase to IS Technician, Lucas Hirst, to Step 4, effective February 1, 2011.
3. Approve staff's recommendation to promote Chris Harder from Firefighter/Paramedic, Step 5 to Engineer, Step 5, effective January 8, 2011, subject to a 12-month probationary period.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

- 6.1 Badge Pinning Ceremony for Engineer Chris Harder.
- 6.2 Announcement of Achievement of HeartSafe Community Status.
- 6.3 Proclamation recognizing February as American Heart Month and February 14, 2011 as Help a Heart Day in the San Ramon Valley.
- 6.4 Announcement of Standing Committee Assignments for 2011 by Board President Price.

7. OLD BUSINESS

8. NEW BUSINESS

- 8.1 Presentation of mid-year budget review.
- 8.2 Discussion and possible adoption of the annual revision of the 2008-13 Business Plan.
- 8.3 Discussion and selection of date for May Board Budget Workshop.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS FOR DECEMBER, 2010

- 10.1 Operations/Training Division/Special Operations – Assistant Chief Collins
Standards of Cover Policy Compliance Report.
- 10.2 Support Services – Assistant Chief Hart
Support Services Report of monthly activities.
- 10.3 Fire Prevention – Fire Marshal Jamison
Fire Prevention Report of monthly activities.
- 10.4 Administrative Services – Administrative Services Director Leete
 - a). Monthly Finance Activities/Reports
 - b). Monthly Human Resources Activities/Reports
- 10.5 Fire Chief – Chief Price
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

12. CLOSED SESSION

- 12.1 Conference with District Counsel - Potential Litigation
Possible exposure to litigation (two matters)
[Pursuant to Government Code §54956.9(b)(2) and 54954.5(c)]. Facts and circumstances that might result in litigation need not be disclosed. [Pursuant to Government Code §54956.9(b)(3)(A)]
- 12.2 Personnel Matter: Annual Performance Review of Fire Chief [Pursuant to Government Code §§ 54954.5(e) and 54957].
- 12.3 Conference with District Counsel – Potential Litigation Workers Compensation Claim No. SRV0800059 dated 4/2/08; Mike Sylvia vs. San Ramon Valley Fire Protection District [Authorized under Government Code § 54956.9(b)]
- 12.4 Conference with District Counsel – Potential Litigation Workers Compensation Claim No. SRV0900063 dated 4/12/08; Dale Bailey vs. San Ramon Valley Fire Protection District [Authorized under Government Code § 54956.9(b)]
- 12.5 Status on labor negotiations between the District and the San Ramon Valley Firefighters Association under the provisions [Authorized under Government Code §54957.6]

13. RETURN TO OPEN SESSION

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

15. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY, FEBRUARY 23, 2011 AT 7:00 P.M.

Prepared by:



Susan F. Brooks, District Clerk

Agenda posted on January 21, 2011 at the District's Administration Building and the San Ramon Valley Fire Protection District's website at www.firedepartment.org

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact District Clerk Sue Brooks at (925) 838-6661.