

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Board of Directors Regular Board Meeting

Wednesday, November 18, 2009 – 7:00 p.m.

*Nick Dickson, President ~ Thomas J. Linari, Director
Roxanne W. Lindsay, Director ~ Jennifer G. Price, Director ~ Matthew J. Stamey, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion

**Meeting location: S.R.V.F.P.D. Administrative Offices
1500 Bollinger Canyon Road, San Ramon, CA 94583**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**

3.1 Administer Oath of Office: Director Matthew J. Stamey

4. PUBLIC COMMENT

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a "Request to Speak" form and submit it to the District Clerk.

5. CONSENT CALENDAR

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the salaries, payroll taxes and retirement contributions for the month of October, 2009 in the amount of \$3,183,274.71.
- 5.2 Approve the demand register for the period October 10, 2009 through November 9, 2009 in the amount of \$2,052,479.13.
- 5.3 Approve the minutes from regular October 19, 2009 board meeting including District Counsel's closed session report.
- 5.4 Authorization for payment of \$100,837.90 to Cal-Bay Construction, Inc. for Progress Payment No. 2 for the construction of Fire Station No. 36 Annex Building.
- 5.5 Authorization for payment of \$50,905.81 to Pacific Gas & Electric for Special Facilities Payment of Fire Station No. 36 Annex Building.
- 5.6 Authorization for payment of \$41,758.00 to Contra Costa Door Company for new Apparatus Room Doors for Station No. 35.

5.7 Authorization for payment of \$100,335.60 to Cal-Bay Construction, Inc. for Progress Payment No. 3 for the construction of Fire Station No. 36 Annex Building.

5.8 Authorization to approve contract in the amount of \$24,500 to Revenue and Cost Specialists, LLC for Development Impact Fee Study.

5.9 Personnel Actions:

1. Approve staff's recommendation to promote Ronda Ross-Leen from Fire Dispatcher to Dispatch Supervisor, Step 5, effective October 1, 2009 subject to a 12-month probationary period.
2. Approve staff's recommendation for the regular appointment of Fire Marshal Christina Jamison, and merit salary increase to Step 5, effective December 1, 2009.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

6.1 Recognition of Former Board Member Kenneth W. Sandy.

6.2 Recognition of Firefighter/Paramedic Brian Medley.

6.3 Recognition of Captain Darren Olguin, Engineer Mike French, Firefighter/Paramedics Iain McCulloch, Jon Michelson and Megan O'Connor.

6.4 Recognition of Captains Matthew Dakin and Alex Ray, Engineers Bryan Shafer and Matt Mariolle, Firefighter Michael Cline, and Firefighter/Paramedic Shane Smith.

6.5 Recognition of San Ramon Police Officers Nathan Jones and Jason Nunn.

6.6 Presentation by Zoll Representative Dave Kamlan.

At the conclusion of this section, the Board will take a short break

7. OLD BUSINESS

8. NEW BUSINESS

8.1 Standards of Cover Presentation by CityGate Associates, LLC.

8.2 Discussion and possible approval of Resolution No. 2009-13 which establishes with the Contra Costa County Recorders Office the assessment in property tax liens for properties abated by the District for the period after September 1, 2009.

8.3 Discussion and possible approval of Resolution No. 2009-12 approving staff authority to settle Workers' Compensation Claims.

8.4 Discussion and possible approval of Resolution No. 2009-14 approving Financing of Capital Expenses.

8.5 Report from Personnel Subcommittee recommending filling the positions of Dispatcher and Battalion Chief, and other matters.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS FOR OCTOBER, 2009

10.1 Operations – Assistant Chief Collins
Incident Report responded to by type, i.e., fire, medical and the response time.

- 10.2 Support Services – Assistant Chief Hart
Support Services Report of monthly activities.
- 10.3 Fire Prevention – Fire Marshal Jamison
Fire Prevention Report of monthly activities.
- 10.4 Administrative Services - Administrative Services Director Leete
 - a. Monthly Finance Reports
 - b. Monthly Human Resources Activities/Reports
- 10.5 Fire Chief – Chief Price
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.
 - A. Status Update on District Accreditation

11. GOOD OF THE ORDER

12. CLOSED SESSION

- 12.1 Conference with District Counsel – Potential Litigation
Possible exposure to litigation (three matters)
[Pursuant to Government Code §54956.9(b)(2) and 54954.5(c)]. Facts and circumstances that might result in litigation need not be disclosed. [Pursuant to Government Code § 54956.9(b) (3)(a)]
- 12.2 Status of labor negotiations between the District and the San Ramon Valley Firefighters Association under the provisions [Authorized under Government Code § 54957.6 and 54954.5(f)]

13. RETURN TO OPEN SESSION

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

15. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR THURSDAY, DECEMBER 17, 2009, AT 7:00 P.M.

Prepared by:



Susan F. Brooks, District Clerk

Agenda posted on November 13, 2009 at the District's Administration Building and the San Ramon Valley Fire Protection District's website at www.firedepartment.org

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact District Clerk Sue Brooks at (925) 838-6661.