

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Board of Directors Regular Board Meeting

Monday, October 19, 2009 – 7:00 p.m.

*Nick Dickson, President, ~ Thomas J. Linari, Director
Roxanne W. Lindsay, Director ~ Jennifer G. Price, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion

**Meeting location: S.R.V.F.P.D. Administrative Offices
1500 Bollinger Canyon Road, San Ramon, CA 94583**

AMENDED AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Please complete a "Request to Speak" form and submit it to the District Clerk. Comments may be limited to three (3) minutes.

- 4.1 Approve the salaries, payroll taxes and retirement contributions for the month of September, 2009 in the amount of \$3,345,624.82.
- 4.2 Approve the demand register for the period September 16, 2009 through October 9, 2009 in the amount of \$850,433.16.
- 4.3 Approve the minutes from the September 24, 2009 Financing Corporation meeting, and regular board meeting including District Counsel's closed session report.
- 4.4 Authorization to enter into a professional services contract with FirstOnScene, LLC for implementation of Phase III Records Management System (\$100,000).
- 4.5 Receive Quarterly Investment Report for the period July 1, 2009 – September 30, 2009.
- 4.6 Personnel Actions:
 1. Approve staff's recommendation to award a merit salary increase to Battalion Chief John Viera, to Step 5, effective November 1, 2009.
 2. Approve staff's recommendation to award a merit salary increase to Finance Supervisor Gloriann Sasser, to Step 2, effective November 1, 2009.
 3. Approve staff's recommendation to award a merit salary increase to Information Systems Technician Phillip Duncan, to Step 2, effective November 1, 2009.

4. Approve staff's recommendation for the regular appointment of Assistant Chief Bryan Collins, and merit salary increase to Step 5, effective November 1, 2009.

5. PUBLIC COMMENT

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three minutes for any person addressing the Board.

6. SPECIAL ANNOUNCEMENTS/GENERAL BUSINESS

7. OLD BUSINESS

- 7.1 Open Public Hearing as set forth in the annual exterior hazard abatement notices mailed between September 9, 2009 and October 13, 2009 stipulating October 19, 2009 at 7:00 p.m. as the date, time and place as provided for the purpose of receiving public comment to show cause why exterior hazard abatement orders should not be enforced.
- 7.2 Discussion and approval of Personnel Committee's recommendation to fill vacancy created by the resignation of Director Kenneth Sandy.
- 7.3 Discussion and possible action on recommendations of Ad Hoc District Pension Benefit Committee which include:
 1. Adoption of Board policy requiring "retirement law counsel" review of all benefit changes prior to adoption by the Board of Directors.
 - a. Implementing District Resolution No. 2009-09.
 2. Adoption of Board policy requiring timely presentation of detailed retirement worksheets of all District retirees at time of separation.
 - a. Implementing District Resolution No. 2009-10.
 3. Adoption of Board policy requiring quarterly review of legislative activity related to retirement law by the District Legislative Analyst.
 4. Communication from District Board President to Retirement Chief Executive Officer of the Contra Costa County Employees' Retirement Association (CCCERA) recommending an actuarial study analyzing a potential change to the current method of cost sharing (pooling) used by CCCERA to determine contribution rates of member agencies.
 5. Eliminate vehicle allowance for the Fire Chief and impose an immediate moratorium on new vehicle allowances.
 6. Eliminate standby pay for the Fire Chief and implement significantly increased standards for Safety Managers to receive Standby Pay.
 7. Eliminate the ability to "straddle" the sale of Administrative Leave.
 8. Grant Administrative Leave on an incremental monthly basis.
 9. Eliminate the ability to "straddle" the sale of Vacation Leave.
 10. Eliminate Management Incentive Pay for new managers.

7.3.1 Presentation by Special Counsel Art Hartinger on efforts by the District to address final compensation affecting pension allowances.

7.3.2 Consideration and possible approval of Resolution No. 2009-09 requiring “retirement law counsel” review of all benefit changes prior to adoption by the Board of Directors.

7.3.3 Consideration and possible approval of Resolution No. 2009-10 requiring timely presentation of detailed retirement worksheets of all District retirees at the time of separation.

7.3.4 Consideration and possible approval of Ad Hoc Benefit Committee recommendations, Item 3 and Item 4.

7.3.5 Consideration and possible approval of Ad Hoc Benefit Committee recommendations, Item 5 through Item 10, for all effected employees, excluding the Fire Chief.

7.3.6 Consideration and possible approval of Ad Hoc Benefit Committee recommendations, Item 5 through Item 10, for the Fire Chief (Director Price has recused herself on this item on advise of District Counsel).

****Upon conclusion of this item, the Board will take a short break****

8. NEW BUSINESS

8.1 Securitization – Staff report on enrollment and actions necessary for participation in the Proposition 1A Receivable Financing Program.

8.1.1 Adopt Resolution 2009-11 approving the form of and authorizing the execution and delivery of a purchase and sale agreement and related documents with respect to the sale of the seller’s Proposition 1a receivable from the State; and directing and authorizing certain other actions in connection therewith.

8.1.2 Authorize the Fire Chief and the Administrative Services Director, as Authorized Agents, to enter into the purchase and sale agreement and to obtain the required legal opinion and approvals.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS FOR SEPTEMBER, 2009

10.1 Operations – Assistant Chief Collins
Incident Report responded to by type, i.e., fire, medical and the response time.

10.2 Support Services – Assistant Chief Hart
Support Services Report of monthly activities.

- 10.3 Fire Prevention – Fire Marshal Jamison
Fire Prevention Report of monthly activities.
- 10.4 Administrative Services - Administrative Services Director Leete
 - a. Monthly Finance Reports
 - b. Monthly Human Resources Activities/Reports
- 10.5 Fire Chief – Chief Price
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.
 - A. Status Update on District Accreditation

11. GOOD OF THE ORDER

12. CLOSED SESSION

- 12.1 Conference with District Counsel – Potential Litigation
Possible exposure to litigation (two matters)
[Pursuant to Government Code §54956.9(b)(2) and 54954.5(c)]. Facts and circumstances that might result in litigation need not be disclosed. [Pursuant to Government Code § 54956.9(b) (3)(a)]
- 12.2 Status of labor negotiations between the District and the San Ramon Valley Firefighters Association under the provisions [Authorized under Government Code § 54957.6 and 54954.5(f)]
- 12.3 Conference with District Counsel-Potential Litigation Workers Compensation Claim No. SRV0900039 dated 11/11/08; M. Dakin vs. San Ramon Valley Fire Protection District [Authorized under Government Code § 54956.9(b)]

13. RETURN TO OPEN SESSION

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

15. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY, NOVEMBER 18, 2009, AT 7:00 P.M.

Prepared by:



Susan F. Brooks, District Clerk

Amended Agenda posted on October 15, 2009 at the District's Administration Building and the San Ramon Valley Fire Protection District's website at www.firedepartment.org

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact District Clerk Sue Brooks at (925) 838-6661.