

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Board of Directors Regular Board Meeting

Wednesday, February 25, 2009 – 7:00 p.m.

Nick Dickson, President, ~ Thomas Linari, Director

Roxanne W. Lindsay, Director ~ Jennifer G. Price, Director ~ Kenneth W. Sandy, Director

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion

**Meeting location: S.R.V.F.P.D. Administrative Offices
1500 Bollinger Canyon Road, San Ramon, CA 94583**

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA
4. CONSENT CALENDAR

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Please complete a "Request to Speak" form and submit it to the District Clerk. Comments should not exceed three (3) minutes.

- 4.1 Approve the salaries, payroll taxes and retirement contributions for the month of January, 2009 for \$3,160,139.29.
- 4.2 Approve the demand register for the period January 15, 2009 through February 17, 2009 in the amount of \$836,784.01.
- 4.3 Approve the minutes from the January 28, 2009 regular board meeting including District Counsel's closed session report.
- 4.4 Implementation of Revised Job Classification (EMS Coordinator/Reclassification of EMS QI Coordinator to EMS Coordinator).
- 4.5 Authorization for payment of \$62,931.40 to Aztec Consultants for remaining retention for Fire Station No. 31, Apparatus Building.
- 4.6 Authorization for payment of \$155,278.00 to W.A. Thomas Co., Inc., for Progress Payment No. 13 for the construction of Fire Station No. 36.
- 4.7 Authorization for payment of \$119,615.61 to Contra Costa County Elections Department for November 4, 2008 General Election Fees.
- 4.8 Authorization of sale and/or disposition of District 1992 Ford Aerostar.
- 4.9 Personnel Actions:
 1. Approve staff's recommendation for the merit salary increase for Fire Prevention Specialist Kim French to Step 4, effective 2/12/09.
 2. Approve staff's recommendation for a merit salary increase for Fleet Mechanic Richard Nogueira to Step 3, effective 2/1/09.

5. PUBLIC COMMENT

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three minutes for any person addressing the Board.

6. SPECIAL ANNOUNCEMENTS/GENERAL BUSINESS

6.1 Badge Pinning Ceremony for EMS Specialist Chris Eberle.

7. OLD BUSINESS

8. NEW BUSINESS

- 8.1 Discussion and possible adoption of the new Strategic Plan for the period of 2008-2013.
- 8.2 Discussion and possible action on "Executive Management Team" designation and role in closed session matters.
- 8.3 Discussion and possible authorization to lease 9399 Fircrest Lane Office Building to Proposed Lessee, IAFF Local 3546.
- 8.4 Discussion and selection of date for May Board Budget Workshop

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS FOR JANUARY, 2009

- 10.1 Operations – Assistant Chief Collins
Incident Report responded to by type, i.e., fire, medical and the response time
 - Apparatus Status Reporting
- 10.2 Support Services – Assistant Chief Hart
Support Services Report of monthly activities
 - New Station 36 "Substantial Completion" – Milestone Reached Feb. 18, 2009
- 10.3 Training – Division Chief Krause
Training Report of monthly activities
- 10.4 Fire Prevention – Fire Marshal/Division Chief Jamison
Fire Prevention Report of monthly activities
- 10.5 Administrative Services-Administrative Services Director Leete
 - a. Monthly Finance Reports
 - b. Monthly Human Resources Activities/Reports
- 10.6 Fire Chief – Chief Price
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.
 - SUASI Grant for Damage Assessment Guides

11. GOOD OF THE ORDER

12. CLOSED SESSION

- 12.1 Conference with District Counsel – Potential Litigation
Possible exposure to litigation (one matter)
[Pursuant to Government Code §54956.9(b)(2) and 54954.5(e)]. Facts and circumstances that might result in litigation need not be disclosed. [Pursuant to Government Code § 54956(b) (3)(A)]
- 12.2 Conference with Real Property Negotiators
Negotiators: Assistant Chief Steve Hart/Chief Richard Price
Property Locations:
A). APN# 198-132-017-7/Danville Boulevard, Alamo, CA
B). 4701 Camino Tassajara, Danville, CA
[Authorized under Government Code §54956.8 and 54954.5(e).]
- 12.3 Status of labor negotiations between the District and the San Ramon Valley Firefighters Association under the provisions [Authorized under Government Code §54957.6 and 54954.5(e).]

13. RETURN TO OPEN SESSION

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

15. ADJOURNMENT TO NEXT REGULAR BOARD MEETING SCHEDULED FOR MARCH 25, 2009.

Prepared by:



Susan F. Brooks, District Clerk

Agenda posted on February 20, 2009 at the District's Administration Building and the San Ramon Valley Fire Protection District's web site at www.srvfire.ca.gov.

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact District Clerk Sue Brooks at (925) 838-6661.