

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Board of Directors Regular Board Meeting

Monday, December 19, 2011 – 7:00 p.m.

*Jennifer G. Price, President ~ Thomas J. Linari, Director ~ Roxanne Lindsay, Director ~
Matthew J. Stamey, Director ~ Glenn Umont, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion

**Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

- 5. CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the salaries, payroll taxes and retirement contributions for the month of October, 2011 in the amount of \$3,293,481.30 and November, 2011 in the amount of \$3,734,963.41.
- 5.2 Approve the demand register for the period November 8, 2011 through December 9, 2011, in the amount of \$2,240,225.38.
- 5.3 Approve the minutes from the November 14, 2011 regular board meeting including District Counsel’s closed session report.
- 5.4 Authorization for payment in the amount of \$43,592.05 to the State of California for FY 2011-12 Workers’ Compensation Self-Insurance Assessment.
- 5.5 Personnel Actions:
 1. Approve staff’s recommendation to award a merit salary increase to Dispatcher Rachael Herron to Step 2, effective 1/6/12.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

- 6.1 Recognition of Quentin Boasso for his quick actions and composure during a life-threatening situation.
- 6.2 Recognition of 2011 Firefighter of the Year Captain Todd Word, and 2011 Employee of the Year Senior Office Assistant Debbie Faria.

At this time in the meeting, the Board will take 10-minute break

7. OLD BUSINESS

8. NEW BUSINESS

- 8.1 Nominations for Board President and Vice-President for 2012.
- 8.2 Discussion and selection of date for May Annual Budget Workshop.
- 8.3 Discussion of \$2.4M Grant Award for EBRCS Radios.
- 8.4 Discussion of and possible approval of temporary use of per diem employees.
- 8.5 Review of existing Board committees and consideration of new Organizational Structure Review Ad Hoc Committee.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS FOR NOVEMBER, 2011

- 10.1 Operations/Training Division/Special Operations – Assistant Chief Collins
Standards of Cover Policy Compliance Report.
- 10.2 Support Services – Assistant Chief Hart
Support Services Report of monthly activities.
- 10.3 Fire Prevention – (Chief Price for Fire Marshal Jamison)
Fire Prevention Report of monthly activities.
- 10.4 Administrative Services – Administrative Services Director Leete
 - a). Monthly Finance Activities/Reports
 - b). Monthly Human Resources Activities/Reports
- 10.5 Fire Chief – Chief Price
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

12. CLOSED SESSION

- 12.1 Possible exposure to litigation (one matter).
[Pursuant to Government Code §54956.9(b)(2) and 54954.5(c)]. Facts and circumstances that might result in litigation need not be disclosed. [Pursuant to Government Code §54956.9(b)(3)(A)].

- 12.2 Status of labor negotiations between the District and the San Ramon Valley Firefighters Association under the provisions [Authorized under Government Code §54957.6 and 54954.5(e)].
- 12.3 Personnel Matters: Discussion Regarding Fire Chief's Evaluation, Position and Duties [Pursuant to Government Code § 54957 and 54954.5(e)].

13. RETURN TO OPEN SESSION

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

15. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY, JANUARY 25, 2012 AT 7:00 P.M.

Prepared by:



Susan F. Brooks, District Clerk

Agenda posted on December 15, 2011 at the District's Administration Building and the San Ramon Valley Fire Protection District's website at www.firedepartment.org

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact District Clerk Sue Brooks at (925) 838-6661.