

# SAN RAMON VALLEY FIRE PROTECTION DISTRICT

## Board of Directors Regular Board Meeting

**Wednesday, September 28, 2011 – 7:00 p.m.**

*Jennifer G. Price, President ~ Thomas J. Linari, Director ~ Roxanne Lindsay, Director ~  
Matthew J. Stamey, Director ~ Glenn Umont, Director*

### **~MISSION STATEMENT~**

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion*

**Meeting location:**    **S.R.V.F.P.D. Administrative Offices - Boardroom**  
**1500 Bollinger Canyon Road, San Ramon, CA 94583**

## **AGENDA**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a "Request to Speak" form and submit it to the District Clerk.

- 5. REPORT UPON RETURN FROM CLOSED SESSION**
- 6. CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 6.1 Approve the salaries, payroll taxes and retirement contributions for the month of August, 2011 in the amount of \$3,134,571.04.
- 6.2 Approve the demand register for the period August 15, 2011 through September 16, 2011, in the amount of \$2,478,268.84.
- 6.3 Approve the minutes from the August 24, 2011 regular board meeting including District Counsel's closed session report.
- 6.4 Authorization of payment in the amount of \$99,327.43 to LN Curtis for Type 1 and Type 3 engine equipment.
- 6.5 Personnel Actions:
  1. Approve staff's recommendation to hire new Fire Dispatcher Trisha Klink, at Step 1, effective September 30, 2011 subject to an 18-month probationary period.

2. Approve staff's recommendation to award a merit salary increase to Captain Dan Smith and Captain Korey Barragan to Step 3, effective October 1, 2011.
3. Approve staff's recommendation to award a merit salary increase to EMS Specialist Chris Eberle to Step 5, effective October 1, 2011.
4. Approve staff's recommendation to award a merit salary increase to Captain Ken Schwartz to Step 5, effective October 1, 2011.

**7. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

- 7.1 Introduction of and Administration of Oath of Office to Dispatcher Rachael Herron.
- 7.2 Recognition of Cardiac Arrest Survivors, Bystander Rescuers and District Crews.
- 7.3 Proclamation in Recognition of Fire Prevention Week October 9-15, 2011.
- 7.4 Recognition of Residential Care Facility Working Group.

**8. OLD BUSINESS**

**9. NEW BUSINESS**

- 9.1 Consider Adoption of Resolution No. 2011-07 establishing with the Contra Costa County Recorders office the assessment of property taxes in the form of liens for properties abated by the District per Ordinance No. 23.
- 9.2 Consider Adoption of Resolution No. 2011-08 replacing Resolution No. 2011-06 regarding health insurance benefits.
- 9.3 Discussion and approval of three-year term contract renewal for Worker's Compensation Claim Administration with Innovative Claims Solutions.

**10. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

**11. MONTHLY ACTIVITY REPORTS FOR AUGUST, 2011**

- 11.1 Operations/Training Division/Special Operations – Assistant Chief Collins  
Standards of Cover Policy Compliance Report.
- 11.2 Support Services – Assistant Chief Hart  
Support Services Report of monthly activities.
- 11.3 Fire Prevention – Fire Marshal Jamison  
Fire Prevention Report of monthly activities.
- 11.4 Administrative Services – Administrative Services Director Leete
  - a). Monthly Finance Activities/Reports
  - b). Monthly Human Resources Activities/Reports
- 11.5 Fire Chief – Chief Price  
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.
  - a). Old School House Update

**12. GOOD OF THE ORDER**

**13. CLOSED SESSION**

- 13.1 Conference with District Counsel - Potential Litigation  
Possible exposure to litigation (two matters).  
[Pursuant to Government Code §54956.9(b)(2) and 54954.5(c)]. Facts and circumstances that might result in litigation need not be disclosed. [Pursuant to Government Code §54956.9(b)(3)(A)].
- 13.2 Conference with Real Property Negotiators  
Negotiators: Assistant Chief Steve Hart/Chief Richard Price, Property Location: APN: 211-100-057-2 [Authorized under Government Code §54956.8 and 54954.5(e).]

**14. RETURN TO OPEN SESSION**

**15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

**16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY, OCTOBER 26, 2011 AT 7:00 P.M.**

Prepared by:



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Susan F. Brooks, District Clerk

Agenda posted on September 22, 2011 at the District's Administration Building and the San Ramon Valley Fire Protection District's website at [www.firedepartment.org](http://www.firedepartment.org)

*The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact District Clerk Sue Brooks at (925) 838-6661.*