

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Board of Directors Regular Board Meeting

Wednesday, March 23, 2011 – 7:00 p.m.

*Jennifer G. Price, President ~ Thomas J. Linari, Director ~ Roxanne Lindsay, Director ~
Matthew J. Stamey, Director ~ Glenn Umont, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion

**Meeting location: S.R.V.F.P.D. Administrative Offices
1500 Bollinger Canyon Road, San Ramon, CA 94583**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

- 5. CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the salaries, payroll taxes and retirement contributions for the month of February, 2011 in the amount of \$3,152,437.72.
- 5.2 Approve the demand register for the period February 12, 2011 through March 14, 2011 in the amount of \$3,695,516.92.
- 5.3 Approve the minutes from the February 23, 2011 regular Board meeting, including District Counsel’s closed session report.
- 5.4 Authorization for approval of payment in the amount of \$51,098.78 to the Contra Costa County Elections Department for November, 2010 Election Fees.
- 5.5 Authorization for approval of payment in the amount of \$44,501.00 to Intergraph Corporation for the Computer-Aided Dispatch (CAD) system upgrade.
- 5.6 Authorization for approval of payment in the amount of \$145,500 to L.N. Curtis to purchase equipment for seven (7) engines.

5.7 Personnel Actions:

1. Approve staff's recommendation to award a merit salary increase to Dispatchers, Lisa Blackburn and Whitney McDonough to Step 3, effective April 1, 2011.
2. Approve staff's recommendation to promote Damon Pellegrini from Engineer Step 5 to Training Captain, Step 3 effective March 1, 2011 subject to a 12-month probationary period.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

- 6.1 Badge Pinning Ceremony for Training Captain Damon Pellegrini
- 6.2 Presentation of Bravery Medal: Engineer Tim Morley

7. OLD BUSINESS

- 7.1 Project update on Fire Station 32 and discussion of March 15, 2011 Alamo Municipal Advisory Committee approval.

8. NEW BUSINESS

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS FOR FEBRUARY, 2011

- 10.1 Operations/Training Division/Special Operations – Assistant Chief Collins
Standards of Cover Policy Compliance Report.
- 10.2 Support Services – Assistant Chief Hart
Support Services Report of monthly activities.
- 10.3 Fire Prevention – Fire Marshal Jamison
Fire Prevention Report of monthly activities.
- 10.4 Administrative Services – Administrative Services Director Leete
 - a). Monthly Finance Activities/Reports
 - b). Monthly Human Resources Activities/Reports
- 10.5 Fire Chief – Chief Price
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

12. CLOSED SESSION

- 12.1 Conference with District Counsel - Potential Litigation
Possible exposure to litigation (two matters).
[Pursuant to Government Code §54956.9(b)(2) and 54954.5(c)]. Facts and circumstances that might result in litigation need not be disclosed. [Pursuant to Government Code §54956.9(b)(3)(A)].

- 12.2 Conference with Real Property Negotiators
Negotiators: Assistant Chief Steve Hart/Chief Richard Price
Property Locations: APN: 211-051-014-2 & APN: 211-100-057-2
[Authorized under Government Code §54956.8 and 54954.5(e)].
- 12.3 Status of labor negotiations between the District and the San Ramon Valley Firefighters Association under the provisions [Authorized under Government Code §54957.6 and 54954.5(e)].
- 12.4 Personnel Matter: Annual Performance Review of Fire Chief [Pursuant to Government Code §§ 54954.5(e) and 54957].

13. RETURN TO OPEN SESSION

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

15. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY, APRIL 27, 2011 AT 7:00 P.M.

Prepared by:



Susan F. Brooks, District Clerk

Agenda posted on March 18, 2011 at the District's Administration Building and the San Ramon Valley Fire Protection District's website at www.firedepartment.org

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact District Clerk Sue Brooks at (925) 838-6661.