

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Board of Directors Regular Board Meeting

Wednesday, June 22, 2011 – 7:00 p.m.

*Jennifer G. Price, President ~ Thomas J. Linari, Director ~ Roxanne Lindsay, Director ~
Matthew J. Stamey, Director ~ Glenn Umont, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion

**Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

5. CONSENT CALENDAR

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the salaries, payroll taxes and retirement contributions for the month of May, 2011 in the amount of \$3,126,882.28.
- 5.2 Approve the demand register for the period May 14, 2011 through June 10, 2011, in the amount of \$756,623.74.
- 5.3 Approve the minutes from the May 17, 2011 Board Workshop, including District Counsel’s closed session report, and the May 25, 2011 regular meeting, including District Counsel’s closed session report.
- 5.4 Adopt the final budget for the 2011/2012 Fiscal Year.
- 5.5 Approval of the purchase of five Striker Power Cot Gurneys in an amount not to exceed \$73,600 (two gurneys out of fiscal year budget 2010/11 and three gurneys out of fiscal year budget 2011/12).
- 5.6 Approval of 2.81% annual cost of living adjustment for ambulance transport fees per Ordinance 25.

- 5.7 Authorization for payment of \$71,105 to Intergraph Public Safety for software maintenance for FY 2011/2012.
- 5.8 Authorization for payment in an amount not to exceed \$65,000 to L. N. Curtis for the purchase of apparatus equipment.
- 5.9 Personnel Actions:
 1. Approve staff's recommendation to award a merit salary increase to Eric Stiner, Training Captain, to Step 5, effective July 1, 2011.
 2. Approve staff's recommendation to award a merit salary increase to Ben DuClos, Dispatcher, to Step 4, effective August 1, 2011.
 3. Approve staff's recommendation for the regular appointment of Lucas Hirst, Information Systems Technician, and merit salary increase to Step 5, effective August 1, 2011.
 4. Approve staff's recommendation to award a merit salary increase to Denise Pangelinan, Communications Center Manager, to Step 4, effective August 1, 2011.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

7. OLD BUSINESS

- 7.1 Open Public Hearing as set forth in the annual exterior hazard abatement notices for the purpose of receiving public comment to show cause why exterior hazard abatement orders should not be enforced.

8. NEW BUSINESS

- 8.1 Adoption of Resolution No. 2011-01 approving Implementation of Governmental Accounting Standards Board Statement No. 54 – Fund Balance Reporting.
- 8.2 Adoption of Resolution No. 2011-02 approving the San Ramon Valley Fire Protection District's Investment Policy.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS FOR MAY, 2011

- 10.1 Operations/Training Division/Special Operations – Assistant Chief Collins
Standards of Cover Policy Compliance Report.
- 10.2 Support Services – Assistant Chief Hart
Support Services Report of monthly activities.
- 10.3 Fire Prevention – Deputy Fire Marshal Stevens
Fire Prevention Report of monthly activities.
- 10.4 Administrative Services – Administrative Services Director Leete
 - a). Monthly Finance Activities/Reports
 - b). Monthly Human Resources Activities/Reports
- 10.5 Fire Chief – Chief Price
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

12. CLOSED SESSION

- 12.1 Conference with District Counsel - Potential Litigation
Possible exposure to litigation (two matters).
[Pursuant to Government Code §54956.9(b)(2) and 54954.5(c)]. Facts and
circumstances that might result in litigation need not be disclosed. [Pursuant to
Government Code §54956.9(b)(3)(A)].
- 12.2 Status of labor negotiations between the District and the San Ramon Valley
Firefighters Association under the provisions [Authorized under Government
Code §54957.6 and 54954.5(e)].

13. RETURN TO OPEN SESSION

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

**15. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED
FOR WEDNESDAY, AUGUST 24, 2011 AT 7:00 P.M.**

REMINDER, REGULAR JULY BOARD MEETING HAS BEEN CANCELLED

Prepared by:



Susan F. Brooks, District Clerk

Agenda posted on June 16, 2011 at the District's Administration Building and the San Ramon Valley Fire Protection District's website at www.firedepartment.org

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact District Clerk Sue Brooks at (925) 838-6661.