

# SAN RAMON VALLEY FIRE PROTECTION DISTRICT

## Board of Directors Regular Board Meeting

**Wednesday, April 25, 2012 – 7:00 p.m.**

*Thomas J. Linari, President ~ Roxanne Lindsay, Director ~ Jennifer Price, Director  
Matthew J. Stamey, Director ~ Glenn Umont, Director*

**~MISSION STATEMENT~**

*In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion*

**Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom  
1500 Bollinger Canyon Road, San Ramon, CA 94583**

### **AGENDA**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

- 5. CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the salaries, payroll taxes and retirement contributions for the month of March, 2012 in the amount of \$3,189,042.17.
- 5.2 Approve the demand register for the period March 17, 2012 through April 13, 2012, in the amount of \$1,989,620.18.
- 5.3 Approve the minutes from the March 28, 2012 regular board meeting including District Counsel’s closed session report, and closed session report from April 5, 2012 special board meeting.
- 5.4 Receive District Quarterly Investment report January 1, 2012-March 31, 2012.
- 5.5 Receive First Quarter 2012 Pension and Retirement Related Legislation Report.
- 5.6 Authorization for approval of Progress Payment No. 2 in the amount of \$47,185.60 to Southland Construction for Training facility remodel.

5.7 Personnel Actions:

1. Approve staff's recommendation to promote Adam Costa from Firefighter/Paramedic Step 5 to Engineer, Step 5 effective April 1, 2012.
2. Approve staff's recommendation to promote Matt Terry from Firefighter/Paramedic Step 5, to Captain, Step 2 effective April 11, 2012.
3. Approve staff's recommendation to award a merit salary increase to Information Systems Technician Phil Duncan to Step 5, effective May 1, 2012.
4. Approve staff's recommendation to award a merit salary increase to Finance Supervisor Gloriann Sasser to Step 5, effective May 1, 2012.

**6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS**

- 6.1 Badge Pinning Ceremony for Captain Matt Terry
- 6.2 Badge Pinning Ceremony for Engineer Adam Costa
- 6.3 Introduction and Administration of Employee Oath for New Employees: Dispatchers Latasha Bouzek and Samara Ramos.

\*\*At this time in the meeting, the Board will take a short recess\*\*

**7. OLD BUSINESS**

**8. NEW BUSINESS**

- 8.1 Discussion and possible approval of staff's recommendation for negotiating an agreement with PFM Asset Management, LLC for investment advisory services for the District.
- 8.2 Discussion and possible acceptance of the Countywide AFG Grant for 21 12-lead Cardiac Monitor/Defibrillators.

**9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW**

**10. MONTHLY ACTIVITY REPORTS FOR MARCH, 2012**

- 10.1 Operations/Training Division/Special Operations-Interim Chief Picard  
Standards of Cover Policy Compliance Report.
- 10.2 Support Services – Assistant Chief Hart  
Support Services Report of monthly activities.
- 10.3 Fire Prevention – Fire Marshal Jamison  
Fire Prevention Report of monthly activities.
- 10.4 Administrative Services – Administrative Services Director Leete
  - a). Monthly Finance Activities/Reports
  - b). Monthly Human Resources Activities/Reports
  - c). Retirement Calculation Worksheets:  
Kevin Mariolle, James Daugherty, Bryan Collins, Mike Roeder,  
and Mike Garske

- 10.5 Fire Chief – Chief Price  
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

**11. GOOD OF THE ORDER**

**12. CLOSED SESSION**

- 12.1 Status of labor negotiations between the District and the San Ramon Valley Firefighters Association under the provisions [Authorized under Government Code §54957.6 and 54954.5(e)].
- 12.2 Possible exposure to litigation (one matter).  
[Pursuant to Government Code §54956.9(b)(2) and 54954.5(c)]. Facts and circumstances that might result in litigation need not be disclosed. [Pursuant to Government Code §54956.9(b)(3)(A)].
- 12.3 Existing litigation: City of Brentwood, et al v. Robert Campbell, in his Official Capacity of Auditor Controller of Contra Costa County, et al, Contra Costa Superior Court Case No. N11-1029.
- 12.4 Conference with District Counsel – Potential Litigation Workers Compensation Claim No. SRV1000019, dated 10/31/05, Curtis Biro vs. San Ramon Valley Fire Protection District [Authorized under Government Code § 54956.9(b)].
- 12.5 Personnel Matter: Request for Leave Without Pay [Pursuant to Government Code § 54957].

**13. RETURN TO OPEN SESSION**

**14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)**

**15. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY, MAY 23, 2012 AT 7:00 P.M.**

**REMINDER: ANNUAL BOARD BUDGET WORKSHOP THURSDAY, MAY 24, 2012 AT 1:00 P.M. IN THE BOARDROOM.**

Prepared by:



Susan F. Brooks, District Clerk

Agenda posted on April 19, 2012 at the District's Administration Building and the San Ramon Valley Fire Protection District's website at [www.firedepartment.org](http://www.firedepartment.org)

*The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact District Clerk Sue Brooks at (925) 838-6661.*