

SAN RAMON VALLEY FIRE PROTECTION DISTRICT

Board of Directors Regular Board Meeting

Wednesday, May 23, 2012 – 7:00 p.m.

*Thomas J. Linari, President ~ Roxanne Lindsay, Director ~ Jennifer Price, Director
Matthew J. Stamey, Director ~ Glenn Umont, Director*

~MISSION STATEMENT~

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion

**Meeting location: S.R.V.F.P.D. Administrative Offices - Boardroom
1500 Bollinger Canyon Road, San Ramon, CA 94583**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA**
- 4. PUBLIC COMMENT**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 *et seq.*) and may be limited to three (3) minutes for any person addressing the Board. Please complete a “Request to Speak” form and submit it to the District Clerk.

- 5. CONSENT CALENDAR**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1 Approve the salaries, payroll taxes and retirement contributions for the month of April, 2012 in the amount of \$3,070,134.90.
- 5.2 Approve the demand register for the period April 14, 2012 through May 16, 2012, in the amount of \$1,792,933.40.
- 5.3 Approve the minutes from the April 25, 2012 regular board meeting including District Counsel’s closed session report.
- 5.4 Authorization for approval of Progress Payment No.3 in the amount of \$26,113.89 to Southland Construction for Training facility remodel.
- 5.5 Authorization for approval of payment in the amount of \$19,780.50 (for a total contract amount of \$43,338.75) to O’Connor Construction Management for preconstruction project Management Services, demolition and grading, 2100 Stone Valley Road.

6. SPECIAL ANNOUNCEMENTS/PRESENTATIONS/GENERAL BUSINESS

- 6.1 100-Year Anniversary Committee Update by Captain Matt Terry.
- 6.2 Proclamation of the Board of Directors of the San Ramon Valley Fire Protection District Proclaiming June 1-7, 2012 as National Cardiopulmonary Resuscitation (CPR) and Automated External Defibrillator (AED) Awareness Week and Commitment to a HeartSafe Community.

7. OLD BUSINESS

- 7.1 Report from Ad Hoc/Standing Committee on Organizational Structure Review.
- 7.2 Discussion and possible approval to fill vacant position – Assistant Chief.

8. NEW BUSINESS

- 8.1 Discussion and possible adoption of Resolution No. 2012-03 ordering even-year Board of Directors election; consolidation of elections; and specifications of the election order.
- 8.2 Discussion of Project History and an Overview of East Bay Regional Communications System, and possible approval to prepay infrastructure costs.
- 8.3 Discussion and possible approval of Portable Radio Purchase – East Bay Regional Communications System.
- 8.4 Discussion and possible approval of Mobile Radio and Base Station Purchases – East Bay Regional Communications System.
- 8.5 Discussion and possible adoption of Resolution No. 2012-04 approving the San Ramon Valley Fire Protection District's Investment Policy.
- 8.6 Discussion and possible approval to contract with US Bank for establishment of a custody account.
- 8.7 Discussion and possible adoption of Resolution No. 2012-05 and implementation documents for property and liability insurance – Fire Agencies Insurance Risk Authority (FAIRA).
- 8.8 Open Public Hearing as set forth in the annual exterior hazard abatement notices mailed on March 15, 2012 stipulating May 23, 2012 at 7:00 p.m. as the date, time and place as provided for the purpose of receiving public comment to show cause why exterior hazard abatement orders should not be enforced.
- 8.9 Open Public Hearing regarding Ordinance No. 27, adopting the District Fee Schedule.
- 8.10 Discussion and possible approval to enter into a contract with Carone and Company, Inc., for \$247,646 for demolition and grading services for 2100 Stone Valley Road.
- 8.11 Discussion of new hires.

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTION AND/OR REVIEW

10. MONTHLY ACTIVITY REPORTS FOR APRIL, 2012

- 10.1 Operations/Training Division/Special Operations-Interim Chief Picard
Standards of Cover Policy Compliance Report.
- 10.2 Support Services – Assistant Chief Hart
Support Services Report of monthly activities.
- 10.3 Fire Prevention – Fire Marshal Jamison
Fire Prevention Report of monthly activities.
- 10.4 Administrative Services – Administrative Services Director Leete
 - a). Monthly Finance Activities/Reports
 - b). Monthly Human Resources Activities/Reports
 - c). Retirement Calculation Worksheets:
Timothy Routh, Michael French, Christine Gentry
- 10.5 Fire Chief – Chief Price
Verbal report on monthly meetings, seminars, committee meetings, and other District related activities.

11. GOOD OF THE ORDER

12. CLOSED SESSION

- 12.1 Status of labor negotiations between the District and the San Ramon Valley Firefighters Association under the provisions [Authorized under Government Code §54957.6 and 54954.5(e)].
- 12.2 Possible exposure to litigation (one matter).
[Pursuant to Government Code §54956.9(b)(2) and 54954.5(c)]. Facts and circumstances that might result in litigation need not be disclosed. [Pursuant to Government Code §54956.9(b)(3)(A)].
- 12.3 Existing litigation: City of Brentwood, et al v. Robert Campbell, in his Official Capacity of Auditor Controller of Contra Costa County, et al, Contra Costa Superior Court Case No. N11-1029.
- 12.4 Conference with District Counsel – Potential Litigation Workers Compensation Claim No. SRV1000019, dated 10/31/05, Curtis Biro vs. San Ramon Valley Fire Protection District [Authorized under Government Code § 54956.9(b)].
- 12.5 Conference with District Counsel – Potential Litigation Workers Compensation Claim No. SRV1100016, dated 9/16/10, Kenneth Johnson vs. San Ramon Valley Fire Protection District [Authorized under Government Code § 54956.9(b)].

13. RETURN TO OPEN SESSION

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

15. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR WEDNESDAY, JUNE 27, 2012 AT 7:00 P.M.

****REMINDER****: ANNUAL BOARD BUDGET WORKSHOP THURSDAY, MAY 24, 2012 AT 1:00 P.M. IN THE BOARDROOM.****

Prepared by:



Susan F. Brooks, District Clerk

Agenda posted on May 17, 2012 at the District's Administration Building and the San Ramon Valley Fire Protection District's website at www.firedepartment.org

The San Ramon Valley Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, including but not limited to American Sign Language interpreters, assistive listening devices, transportation to and from the meeting site or other accommodations, may be requested by calling (925) 838-6661 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 1500 Bollinger Canyon Road, San Ramon, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact District Clerk Sue Brooks at (925) 838-6661.