

**SAN RAMON VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING
Minutes – July 16, 2012**

MISSION STATEMENT

In the spirit of our tradition, we strive for excellence, respectfully serving all with pride, honor and compassion.

Location: 1500 Bollinger Canyon Road
Administrative Building-Boardroom
San Ramon, CA 94583

Board Members Present: Board President Linari, Directors Lindsay, Price and (Stamey by teleconference).

Board Members Absent: Director Umont

Staff Present: Assistant Chief Barton, Administrative Services Director Leete, District Counsel Ross, Technology Systems Manager Call, Fire Marshal Jamison, Finance Supervisor Sasser, Battalion Chief Viera, Union President Keel, District Clerk Brooks.

1. Call to Order

President Linari called the meeting to order at 2:05 p.m.

2. Pledge of Allegiance

President Linari led the Pledge of Allegiance.

3. Determination of Quorum and Confirmation of Agenda

There was a quorum and no changes to the agenda.

4. Public Comment

None.

5. Old Business

- 5.1 Consideration and direction to District staff to establish an on-going and periodic review of the District 2012/2013 District Budget.

Legal Counsel Ross stated that this item should be agendaized for any future special and regular meetings of the Board under Old Business. Motion by Director Price to add this topic to all future and special meetings of the Board, providing an on-going and periodic review of the District 2012/13 budget. Motion seconded by Director Lindsay. Motion carried.

- 5.2 Consideration of recommendations from District Wide Advisory Board Committee concerning District Reorganization and Succession Planning.

Legal Counsel Ross stated that this was agendaized to give a full report to the Board (as all Board members were not in attendance at these meetings) of what the Committee has met on to date. Director Price stated that she has received all of the information and emails that were available.

John Wyatt, resident of the District asked if these Committee meetings are open to the public, asking which meetings he could attend, stating that he has expertise in succession planning and thought some of his comments would be helpful. Legal Counsel Ross noted that Brown Act has been temporarily suspended and that he would look into meeting availability to public and reiterated that this Advisory Board Committee is an internal Committee of the District.

6. New Business

- 6.1 Consideration of request for additional attorney's fees, City of Brentwood v. Campbell, et al; Contra Costa County Superior Court Case NO. N11-1029 (the Chevron Property Tax Refund/Payment Litigation).

Legal Counsel Ross stated that this item would authorize payment of additional attorney's fees regarding the Chevron Property Tax Refund Payment. Motion by Director Lindsay for approval of additional attorneys fees in the amount of \$19,262.00 regarding the Chevron Property Tax Refund Payment. Motion seconded by Director Stamey. Motion carried.

- 6.2 Discussion of the establishment of an Ad Hoc Citizens and Local Agencies Advisory Committee concerning financial issues facing the District.

Legal Counsel Ross stated that this was an informational item that will be discussed further at the August 2, 2012 Finance Committee meeting. The topic came up for consideration by a member of the public at the June, 27, 2012 Board meeting.

- 6.3 Consideration and direction to District staff re: response to County Grand Jury Report No. 1211, "Contra Costa County Fire Protection and Emergency Response Services, Leveraging Combined Strengths to Address Additional Weaknesses.

Legal Counsel Ross discussed the recent Grand Jury Report No. 1211, and that staff should respond by September 1, 2012 with the Board reviewing and commenting on the document and then response being forwarded to the Grand Jury. Motion by Director Price that the Board review and comment on the report before comments are forwarded to the Grand Jury. Director Lindsay seconded the motion. Motion carried.

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- 6.4 Authorization to solicit proposals from recruiting firms for position of District Fire Chief.

Legal Counsel Ross stated that it was the recommendation of the District wide Advisory Committee that the District proceed with the process of recruiting for a new Fire Chief. Legal Counsel Ross distributed a list of four recommended firms. The list was confirmed by Ron Coleman and also, Administrative Director Leete stated that all companies on the list are highly recommended. Motion by Director Stamey to move forward to secure a recruiting firm to select a new Fire Chief. Motion seconded by Director Lindsay. Motion carried.

7. **Closed Session**


- 7.1 Conference with District Counsel – Potential Litigation
Possible exposure to litigation (one matter).
[Pursuant to Government Code §54956.9(b)(2) and 54954.5(c)]. Facts and circumstances that might result in litigation need not be disclosed. [Pursuant to Government Code §54956.9(b)(3)(A)].

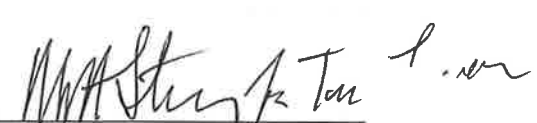
13. **Return to Open Session**

Regular session ended: 2:35 p.m.
Closed session began: 2:45 p.m.
Closed session ended: 3:00 p.m.
Regular session reconvened: 3:02 p.m.

14. **Adjournment**

The meeting adjourned at 3:05 p.m., to the next regular meeting of **Wednesday, July 25, 2012.**

Prepared by: 
Susan F. Brooks
District Clerk

Approved by: 
Thomas J. Linafi
Board President